



SKT Finance Council Meeting Minutes
SMM Sacristy Meeting Room
Date: Monday March 27th, 2017 at 7PM

Attendance:

Members:	Present	Absent	Staff:	Present	Absent
Richard Barone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fr. Paul English	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paul Crane	<input type="checkbox"/>	<input checked="" type="checkbox"/>	John Aloisio	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Gantert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tim Reetz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kathy Kane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Annette Syracuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lori Klafehn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Carol Wilke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ellen Muratore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pastoral Council:		
John Schoen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TJ Verzillo	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			Buildings & Grounds:		
			Jason Messenger	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The meeting was opened with a prayer and the SKT Vision Statement.

Meeting Minutes Review (see handouts) – Lori Klafehn

- 1) The February 2017 meeting minutes were approved by consensus.

Investment Sub-Committee Review – Lori Klafehn

- 2) There were \$27K in gains for Communis and \$10K gains in the Education Fund for February.

Parish and School Financial Review (see handouts) – Tim Reetz and Annette Syracuse

- 3) Balance Sheet (February 2017):
 - a) \$11K was used from SKS Checking Fundraising to purchase 26 Chromebooks.
- 4) Revenue & Expenditures (February 2017):
 - a) Net Operating Income for February was -\$35K and +\$13K YTD.
 - b) Collections were \$2500 short of the February budget target and are \$24.2K less than the YTD Collection budget.
 - c) SKS enrollment increased by 3 students in Pre K. (2 are temporary)
- 5) Ministry Report (March 23, 2017) – Carol Wilke
 - a) CMA pledges are \$10K short of the Appeal Goal of \$220K.

Standing Committee Reports

- 6) Pastoral Council Report – T J Verzillo
 - a) Town Hall questions and comments were reviewed at the last Council meeting.
 - b) Welcome Centers are receiving positive feedback.
 - c) Admission for CYO events will begin again next year.
 - d) The Council is focusing on having a presence at Parish events.
 - e) The Council is still considering a presentation by “Encuentro” – a national initiative to reach out to the Spanish community.



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Standing Committee Reports (continued)

7) Pastor's Report – Fr Paul English

- a) Fr Joe Trovato's birthday celebration was March 1st.
- b) Parish staff members are gathering to participate in ALPHA at noon on Wednesday's.
- c) On March 3rd (first Friday of Lent) parishioners observed 14 hours of prayer and adoration. K of C members served as hosts.
- d) Parish men attended a retreat in Canandaigua on the first weekend in March.
- e) Confirmation retreat was March 4th.
- f) Planning for the Holy Triduum is underway. Prayers cards offered during Lent at all three sites will be burned during the Easter Vigil.
- g) Annual Lenten fish dinners, sponsored by the Boy Scouts, continue at SKS each Friday during Lent.
- h) Parish properties suffered only minimal damage during the wind and snow storms. Many parishioners were not as fortunate. A Mass of Thanksgiving will be offered on April 4th at 6:30AM for storm responders.
- i) SKS presented a 2017-2018 preliminary budget to the Diocese on March 22nd and received a favorable rating.
- j) SKS has engaged Delaney Marketing with the hopes of promoting the benefits of private, Catholic education.
- k) March 28th is the Diocese Day of Penance and Mercy.

Old Business

8) Amazon SMILE – John Aloisio

- a) John updated the National Non-Profit Registry with Parish name correction.
- b) John created an Amazon administrator account. The donation amount is ½% for each purchase made by a linked parishioner.
- c) A bulletin announcement on the week following Easter will instruct parishioners how to link their Amazon accounts to SKT. SMILE will also be mentioned in the email Friday Blasts.
- d) The Diocese allows this type of donation because it is electronic.

9) Commitment to Giving Campaign – John Aloisio

- a) 467 commitment cards have been returned. 387 cards note a specific amount. 72 cards request no giving change. \$620K has been pledged. This activity is tracking similar to last year's campaign. 21 parishioners also gave a one-time gift which amounted to \$4500.
- b) The Council discussed making follow up calls to parishioners who have not returned their commitment cards.
- c) John Aloisio will discuss the exercise with Donna Walker and then communicate to Lori. Lori will reach out to Council members.

10) Declining Membership Proposal – John Aloisio

- a) John will reach out to folks who previously volunteered for the subcommittee and will set up a meeting.

11) Grants – Richard Barone

- a) Richard delivered a list of grant providers published in the Rochester Business Journal.
- b) Carol created a "capital wish list". We will see if there are any matches to the RBJ list.

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- c) How should we reach out to parishioners who may have experience writing grants?
- d) Should a new subcommittee be formed to work on grants and other revenue generators?

New Business

12) Second Collection – Fr Paul English

- a) The Council discussed advantages and disadvantages of various approaches to second collections.

The meeting closed with a prayer and the SKT Mission Statement.

Next Meeting

Monday - April 24, 2017 – 7 pm St Margaret Mary Sacristy

Finance Council Meeting Schedule:

04/24/2017

05/22/2017

06/26/2017