



Ministry Report from: Carol Wilke, Director of Finance & Administration Date: October 22, 2016

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)
 - a. 2015-16 Year-end Finance report and notes for bulletin and Town Hall Meeting October 1st. Q&A to be published. 25 participants, including 7 presenters / helpers.
 - b. Work completed on AC and partial roof at CTK \$340K.
 - c. Seal Coating and striping done at SMM.
2. What are the current or active plans and dreams you are currently working on or discussing??
 - a. Catholic Ministries Appeal Goal \$220K. Anonymous donor will match all increased giving until November 15th.
 - b. Posted, interviewed and hired a second Business Manager: Timothy Reetz will start November 14th. He has a BS degree in accounting and an MS in Public Administration. His most recent work experience is at Rochester Genesee Regional Transportation Authority,
 - c. Renovate SC vacant school and classrooms across from NFC for multi-use purposes – staff co-location, FF classes, and rental. Phase I: Asbestos abatement and windows \$300K.
 - d. Mentoring two Quality projects:
 1. The Giving Tree with coaches from GRQC and process owners Donna Moll and Mary Ann Noto.
 2. Calendar / Event Planning with process owner John Aloisio and Annette Syracuse.