



Saint Kateri Tekakwitha Pastoral Council

Meeting Notes: April 26, 2016 - Approved

Present:

Staff

Fr. Paul English, Carol Wilke

Members

Janet Archibald, Louisa Baars, Vicky Critchley, Michele Doherty, Mike Messenger, Peter Nowak, Molly Ramich, Rick Walther,

Finance Council

John Aloisio

Observers

Rob Spatola, Melinda Hensler, Joe Kelly, Ray Manuzak, TJ Verzillo, Madeline Fasano

Open Forum

Absent

Fr. Morgan Rice, Brendan Cole, Maryfran Fettinger, John Miller, Dan Schum, Patty Sheridan, Colleen White

Opening Prayer

Mike Messenger opened the meeting with prayer.

Mission/Vision Statement

Together, council members recited the SKT Mission and Vision Statements.

Prior Meeting Minutes

Consensus was reached to approve the March 29, 2016 Meeting Minutes.

Open Forum

There were no speakers for Open Forum.

New Member Discussion

- Pastoral Council orientation packet distributed to interested parishioners. Mike provided an overview of council responsibilities and next steps to fulfilling the open positions.
 - Ray asked if minutes are published. Mike replied that yes the PC minutes are available at each of the offices as well as on the parish website.
- Mike asked for volunteers to be on the new member discernment committee. Molly and Louisa volunteered.

Pastor and Vicar Reports

- Fr. English shared:
 - Pat Gambacurta will be leaving SKT and moving to Florida. Gigi Bondi will be taking over as Director of ISM.
 - Bike pilgrimage is coming together. There is a scholarship available to a participant in the 19-40 age group.
 - There may be an opportunity to meet up with the cyclists at the end of their journey in Fonda and celebrate Mass with them. Details to follow.

- SKT's 5th year anniversary celebration will take place the weekend of May 14-15th. Volunteers are needed for the festivities and Pentacost celebration.
- Priests attended the Diocese convocation.
- 48 of our parishioners celebrated the sacrament of Confirmation on April 20th and 79 parishioners will celebrate First Communion over several weekends in April and May.
- Baptismal ministry is evolving. Meeting to further discuss ministry with volunteers and staff being held on April 27th.
- There have been 26 funerals since Easter. This impacts many facets of our parish community.
- Sr. Kay is taking a short leave of absence due to back surgery. Ann Leach will be acting principal at the school until April 30th. Kathleen Doherty will be taking over May 1st until Sr. Kay returns.
- All staff will be relocating to one site at St. Cecilia's. Timeline and logistics is still being worked out.
- Fr. Trovato and Fr. Cushing are celebrating 60 years in the priesthood this year.

Finance Council Report

March 31, 2016 Revenue & Expense Statements, Balance Sheet and related Summaries for the Parish and School were circulated to council members after the meeting. J. Aloisio and C. Wilke commented at the meeting:

- Net Operating Revenue for March is negative due to six payroll weeks (anticipated in the salary budget).
- YTD Net Operating Revenue is positive in the amount of \$52K.
- Based on timing of tuition payments and two additional weeks of payroll, the school needed an anticipated cash subsidy from the parish.
- CMA has a shortfall of \$15K will be paid to the Diocese in June from the parishes operating expenses. The CMA shortfall was budgeted.
- We will be transferring one of our investment accounts (Stable Patrimony Account) to the Diocese Communis Fund per guidelines from the Diocese. We will be watching the investment account closely and assuming the investment performs as well as it does in its current fund, the remaining long term funds will be moved.
- 588 parishioners have committed \$788K in response to the Commitment to Giving Campaign. We have a budget of \$1.7MM. Finance council members will be making phone calls, blank commitment cards will be left in churches and educational workshops on how the on-line giving works are action plans to help bridge the gap in the budget.
 - A suggestion was made to publish the names of those who give towards the flowers at Christmas and Easter to bring awareness and maybe generate additional income in the future.
- There are openings on the Finance Council. Talk to John or Andrew if interested.

Ministry Reports

Ministry reports were circulated to members prior to the meeting and are available on the parish website.

New Member Orientation Update

- There will be a 4-6 hour retreat/orientation for new council members over the summer.
- **Homework for PC members:** review the orientation packet and forward comments to Mike.

Youth Group - P. Nowak

- Pete has met with Colleen. There needs to be slow, steady and sustainable growth.
- Youth representatives have a plan but need a leader/facilitator as youth want consistency. They are recommending a volunteer youth minister or part time minister who will work with the high school students.
- Another meeting occurring on May 16th.

New Evangelization - continued

- From 3/29: Next steps - through next month, PC members are asked to talk with people in the target group and ASK and LISTEN. Bring back what is learned to PC next month. The goal is to learn why people are not attending Mass regularly or not volunteering or participating in the many ministries and groups the parish offers and supports.
 - Some feedback was received. This will continue to be an area of focus for the Council.

Fundraising Discussion

- Due to time constraints, discussion was tabled until May meeting.

Closing Prayer

Mike Messenger led the Council in a closing prayer.

The next council meeting will be May 24, 2016.