



## **Saint Kateri Tekakwitha Pastoral Council**

**Meeting Notes: June 21, 2016 - APPROVED**

### **Present:**

#### **Staff**

Fr. Paul English, Carol Wilke

#### **Members**

Janet Archibald, Luisa Baars, Vicky Critchley, Michele Doherty, Maryfran Fettinger, Mike Messenger, Molly Ramich, Dan Schum, Patty Sheridan, Rick Walther

#### **Finance Council**

N/A

#### **Observers/Guests**

Rob Spatola, TJ Verzillo, Madeline Fasano, Ray Manuszak, Melinda Hensler, Joe Kelly, Brian Sikora

#### **Absent**

Brendan Cole, John Miller, Peter Nowak, Colleen White

### **Opening Prayer**

R. Walther opened the meeting with prayer.

### **Mission/Vision Statement**

Together, council members recited the SKT Mission and Vision Statements.

### **Prior Meeting Minutes**

Consensus was reached to approve the May 24, 2016 Meeting Minutes.

### **Open Forum**

There were no speakers for Open Forum.

### **Executive Council Elections**

The Executive Committee for 2016-17 are:

Co-Chairs: Janet Archibald and Luisa Baars

Vice Chair: Maryfran Fettinger

Secretary: Patty Sheridan

Chair Ex-Officio: Mike Messenger

The committee will meet over the summer to plan a retreat for council members.

### **Messenger Minutes**

- Summer Retreat - Fr. Paul wants this opportunity for all members to meet, spend time together to get to know one another better toward a good working relationship in the coming year. A task to focus on is to expand on the council covenant and roles.
- Town Hall Meeting - the next Town Hall Meeting will be on September 17 at Newcomb Friendship Center beginning at 10 AM [Note: this date subsequently changed to October 1]
- Changes for PC calendar 2016/17 - it was agreed that the meeting day will remain on the 4<sup>th</sup> Tuesday of each month, adjusted for holidays.
- Welcome Packets - these are being updated.

- New PC Members - a “buddy” system was suggested to help new members get up to speed and comfortable with how the council works and what the responsibilities are.
- CASE certification - it was brought up that PC members should all be certified. This will be discussed further at the retreat.

### **Finance Council Report**

Finance Council does not meet until June 27.

### **Ministry Reports**

Reports from Communications, the Evangelization Committee, Liturgy Committee, Music Ministry and Pastoral Associates were circulated to members prior to the meeting and are available on the parish website.

Fr. Paul will ask the SKT School committee to submit reports to the council.

### **Pastor and Staff Reports**

C. Wilke reported:

- May reports are almost done.
- Preliminary budget will balance.
- There was a 35% response to the commitment campaign (a bit less than last year)
- Current end of the year reports are looking good.
- The parish is undergoing a rigorous staff review in response to retirements and adjustments to assignments will be made.
- The income and expenses of the parish raffle will have to be deferred to next fiscal year.
- SKS will have only one kindergarten in September. There are staffing changes at the school due to a teacher retirement and music teacher leaving.

Fr. Paul reported:

- The bike pilgrimage was difficult but each rider had a person to pray for and this helped everyone work through the tough times.
- Youth of the parish are meeting every other Sunday for adoration and discussion.
- Planning: a team is looking at the Mission and Vision next steps and how to guide the parish to a deeper understanding of how to apply them to daily life.
- A trip to Columbia for a Basilian gathering is scheduled for June 24 through July 3.
- Our parish confirmation ceremony was the largest in the Diocese this year.
- First Communions and First Penance sacraments went well; wedding season is upon us with several scheduled at the parish; funerals have lessened a bit lately.

### **Eyes & Ears**

- Saint Salome Relegation: it would be nice to advise the parishioners of the final transition of items from the church - where they went or are going.
- 4<sup>th</sup> of July - volunteers are needed to man the parish booth! Greeter’s role is not to answer questions but to welcome visitors to the booth. Should there be copies of *Rediscover Jesus* at the booth?
- Fr. Mike Schmitz series of “Dynamic Catholics” is a valuable tool so spread the word to check it out.

- It was noted that another local parish has index size cards with useful parish information on them available at its churches. Perhaps SKT should consider placing something like this in the church pews as a supplement (not an alternative) to the welcome packets.
- A question was raised why the parish is not hosting celebrations for the Sisters connected to SKT that are retiring. Fr. Paul noted that they have each planned their own celebration.

**Outgoing pastoral council members were recognized and thanked for their service with an SKT keychain: Vicky Critchley, Michele Doherty, John Miller, Molly Ramich, Dan Schum & Colleen White.**

**Closing Prayer**

R. Walther led the Council in a closing prayer.

The next council meeting will be a half-day retreat, date to be determined.