



SKT Finance Council Meeting Minutes SMM Sacristy Meeting Room Date: Monday **October 23rd, 2017** at 7PM

Attendance:

Members:	Present	Absent	Staff:	Present	Absent
Richard Barone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fr. Paul English	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Gantert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	John Aloisio	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kathy Kane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tim Reetz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lori Klafehn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Annette Syracuse	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mike Messenger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Carol Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ellen Muratore	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pastoral Council:		
John Schoen	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ray Manuszak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			Buildings & Grounds:		
			Jason Messenger	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The meeting was opened with a prayer and the SKT Vision Statement.

Meeting Minutes Review (see handouts) – Lori Klafehn

- 1) The September 2017 meeting minutes were approved by consensus.

Investment Sub-Committee Review – Lori Klafehn

- 2) Communis: \$200K deposit (sale SS), \$26K gains
 - a) Carol distributed the most recent 20 Quarter Trailing Average chart.
- 3) Education Fund: \$8K gains

Parish and School Financial Review (see handouts) – Carol Wilke

- 4) Balance Sheet (month):
 - a) #1500 (Accounts Receivable) will be relieved with proceeds from sale of SS.
 - b) #1598 (Allowances for Receivables) – An 18-month contract has been negotiated with Creative Beginnings to pay down their remaining balance. Mike questioned if we should release the reserve since obtaining the contract.
- 5) Revenue & Expenditures (month):
 - a) Collections YTD are \$65K below budget and averaging \$26K per week.
 - b) Salaries and Benefits are the largest budgeted expense for the Parish and School.
 - c) Installation of boiler room controls at CTK are included in Capital Purchases.
 - d) Total number of students enrolled at SKS is 198.
- 6) Ministry Report (date):
 - a) Net Operating Income for September was -\$49K and -\$101K YTD.
 - b) Profits from the golf fundraiser were \$8K, with \$4K remaining in the Parish and \$4K donated to the Irondequoit PBA Nightstick Club to support the Fr. Bob Hale Memorial Scholarship.
 - c) Profits from the Steve Angrisano concert were \$2,346.
 - d) CMA data updates every Tues. As of this meeting date, 23% of the goal has been pledged.

Standing Committee Reports

- 7) Pastor's Report – Fr. Paul English
 - a) Presented the “Walk Through the Mass” series on Thursday evenings for 4 weeks.
 - b) Inception of “Sharing Your Story” coffee hours after Masses on designated Sunday's in October.
 - c) Kicked off the SKT CMA campaign for 2017-2018.
 - d) Pursuing a goal for 100% of SKT parishioners to have a personal relationship with Jesus Christ.
 - e) Developing plans for engaging the whole community in efforts to increase/improve outreach to Catholics and others who do not presently benefit from the ministry of our parish or our Lord.
 - f) Connecting the Steve Angrisano event to storytelling linked to the growth and engagement of “small Christian communities” within the parish.
 - g) Initiating conversations about creating a dynamic and effective fund-raising committee.
 - h) Need to locate and invite a youth rep for Pastoral Council.
- 8) Pastoral Council Report – Ray Manuszak
 - a) Town Hall was well presented. All sites appeared to be represented. Ongoing need for information sharing.
 - b) PC continues to seek liaisons from other committees in order to receive good input.
 - c) Five “thank you call” volunteers have stepped forward.
 - d) CMA presentations at Masses would have been more powerful if the Chair Family was available for questions after the services.
 - e) PC is supporting “God Is In Your Story” effort.
- 9) Planned Giving Sub-Committee – Fr. Paul English
 - a) Urgent need to revitalize this sub-committee.
 - b) Richard believes name of effort should be changed.

Old Business

- 10)CMA “thank you call” volunteers: John Gantert, Kathy Kane, Mike Messenger, Ellen Muratore.
- 11)Increased Giving – Fr. Paul spoke about finances at Masses on Sept. 30th and Oct. 1st.
- 12)Declining Membership Sub-Committee – Richard Barone
 - a) Sub-committee met on 9/25/17 and will meet again on 10/26/17.
 - b) Members are studying media outlets and ad content
 - c) A Thanksgiving ad is a possibility
 - d) Group will create an advertising schedule and then present to FC for information purposes.
 - e) Working with a budget of \$5K.

New Business

- 13)Lori was complimented for an excellent presentation at the September Town Hall.
- 14)DOR is initiating many activities to celebrate 150th anniversary. One effort is to produce a commemorative book. Ad space is available.

10/23/2017 Finance Council Meeting Minutes

The meeting closed with a prayer and the SKT Mission Statement.

Next Meeting

Monday - November 20th, 2017 - 7 pm St Margaret Mary Sacristy

DOR Parish Lay Trustee & Finance Council Seminar

Monday - November 13th, 2017

Tuesday - November 14th, 2017

Finance Council Meeting Schedule:

11/20/2017

12/18/2017

01/22/2018

02/26/2018

03/26/2018

04/23/2018

05/21/2018

06/25/2018