



SKT Finance Council Meeting Minutes SMM Sacristy Meeting Room

Date: Monday November 20th, 2017 at 7PM

Attendance:

Members:	Present	Absent	Staff:	Present	Absent
Richard Barone	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Fr. Paul English	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Gantert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	John Aloisio	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kathy Kane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tim Reetz	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lori Klafehn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Annette Syracuse	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mike Messenger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Carol Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ellen Muratore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pastoral Council:		
John Schoen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ray Manuszak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			Buildings & Grounds:		
			Jason Messenger	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The meeting was opened with a prayer and the SKT Vision Statement.

Meeting Minutes Review (see handouts) – Lori Klafehn

- 1) The October 2017 meeting minutes were approved by consensus.

Investment Sub-Committee Review – Lori Klafehn

- 2) October Communis gains = \$23K
- 3) October Education Fund gains = \$5K

Parish and School Financial Review (see handouts) – Carol Wilke

- 4) Revenue & Expenditures (October 2017):
 - a) Collections received are \$93K below YTD budget planned. Electronic Giving is 14% of Collections.
 - b) Parish Services and Ministry Programs are \$14K below budget YTD. A planned donation from St. Ann’s for Irondequoit Senior Ministries is yet to be received. CYO income is \$9K lower than budget, but will balance out some once admission fees are collected at home games.
 - c) SKT Gifts and Donations and SKT Fundraising (other planned sources of income), are \$30K below YTD budget combined.
 - d) Salaries and Benefits are 45% of the parish expense budget and 79% of SKS budget.
 - e) SKS October enrollment is 198 students.
 - f) SKS Fundraising is close to YTD budget. A “Walk a Thon” raised \$14K. Sale of “\$ave Around Rochester” books earned \$8K before expenses.
- 5) Ministry Report (November 20, 2017):
 - a) Net Operating Income for October was negative \$16K and negative \$117K YTD.
 - b) CMA results as of this meeting date are \$121.4K in pledges, which represents 55% of goal. The number of families participating in CMA pledges is 663, 44% of goal.
 - c) Courier Journal expense for Irondequoit households designated by DOR is \$18K YTD and \$55K annually.



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Standing Committee Reports

- 6) Pastor's Report – Fr Paul English
 - a) Parish held a retreat for liturgical ministers, led by Sr. Karen Dietz, SSJ. The exercise was excellent and very helpful.
 - b) The staff participated in two Lunch & Learn forums focused on internal communications.
 - c) Fr. Paul, Carol Wilke and Gigi Bondi will meet with contacts at St Ann's regarding collaboration with Irondequoit Senior Ministries.
 - d) Attended National Catholic Youth Conference in Indianapolis, IN.
 - e) Parish staff will participate in team building activities on November 30th.
 - f) Parish is convening a 40 Hour Adoration, including 3 masses and individual Confessions. Fr. Horan will preach.
 - g) SKT women will come together on December 2nd for the second annual Fall Into Advent evening of prayer, song and inspiration.
 - h) The Giving Tree effort is well under way. This year gifts are collected each week at all 3 sites and transported to SC for sorting.
 - i) The Advent/Christmas theme begins the first weekend in December: "God Hopes Along With Us".
 - j) Fr. Paul was re-elected Secretary of the Diocese of Rochester Presbyteral Council.
 - k) Fr. Paul continues as a member of the Aquinas Institute Executive Committee and the Academic Mission Committee.
- 7) Pastoral Council Report – Ray Manuszak
 - a) A group of PC volunteers continue to help with CMA thank you calls.
 - b) Faith Formation hosted a successful retreat for 31 first year confirmation candidates.
 - c) SKS held a beautiful and moving veterans service.
 - d) Ray suggested a combined retreat next summer for Parish and Finance Councils.
- 8) Buildings and Grounds Sub-Committee (see handout) - Jason Messenger
 - a) Jason sent a report to FC, prepared by the Facility Committee. The update details current and future projects required or desired for each of the 3 main worship sites.
- 9) Planned Giving Sub-Committee – Carol Wilke
 - a) Carol will be meeting with Aquinas Institute Alumni Office for advice from the team in forming an SKT planned giving effort.
- 10) Fundraising Committee – Carol Wilke
 - a) Parish needs a leader for this committee who will partner with the Finance Director.

Old Business

- 11) Declining Membership Sub-committee
 - a) A half page ad ran in the Irondequoit Post before Thanksgiving.

New Business

- 12) Christian Leadership Scholarships – Carol Wilke
 - a) A list of 13 award recipients will be printed in the November 19th and 26th bulletins. Total awards were \$4850. They were awarded to students attending area Catholic junior and senior high schools.
- 13) An EOY Tax Deduction reminder will be posted in December bulletins.
- 14) Quarterly Finance Reports will be available for parishioners at Masses December 9th and 10th.
- 15) Copies of the slides presented at the DOR Fall 2017 Parish Lay Trustee & Finance Council Seminar were shared with Council members. Carol directed attention to the Offertory and Attendance chart on page 6.

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The meeting closed with a prayer and the SKT Mission Statement.

Next Meeting

Monday - December 18th, 2017 - 7 pm St Margaret Mary Sacristy

Finance Council Meeting Schedule:

12/18/2017

01/22/2018

02/26/2018

03/26/2018

04/23/2018

05/21/2018

06/25/2018