



## SKT Finance Council Meeting Minutes SMM Sacristy Meeting Room Date: Monday July 24<sup>th</sup>, 2017 at 7PM

### Attendance:

Members:	Present	Absent	Staff:	Present	Absent
Richard Barone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fr. Paul English	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Gantert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	John Aloisio	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kathy Kane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tim Reetz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lori Klafehn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Annette Syracuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mike Messenger	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Carol Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ellen Muratore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Pastoral Council:</b>		
John Schoen	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input checked="" type="checkbox"/>
			<b>Buildings &amp; Grounds:</b>		
			Jason Messenger	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The meeting was opened with a prayer and the SKT Vision Statement.

### Meeting Minutes Review (see handouts)

- 1) The June 2017 meeting minutes were approved by consensus.

### Investment Sub-Committee Review – Lori Klafehn

- 2) Investment gains
  - a) Communis June = \$9.2K
  - b) Education June = \$3.4K
- 3) Carol distributed the “20 Quarter Trailing Average Report”.

### Parish and School Financial Review (see handouts) – Carol Wilke

- 4) Balance Sheet (June 2017):
  - a) Parish #1598 (Allowances for Receivables) was created to track monies owed from Creative Beginnings. Legal action has commenced to collect the funds.
  - b) Parish #1899 (Other Assets) - \$10,260 is a reimbursement owed for utilities and expenses at SS from November 2016 to June 2017. This account will be assigned a new Accounts Receivable number.
  - c) Parish #2899 (Other Liabilities) is the SKT cost of sealing windows at STA. The expense was split with LMC.
- 5) Revenue & Expenditures (June 2017):
  - a) Parish Operating Revenue is \$112K below budget YTD.
  - b) Collections for June were \$2.2K below budget and \$40K below budget YTD or 2.6%.
  - c) Actual Salaries and Benefits for the school and parish combined were \$57K lower than budget YTD. Employees who work 20 hours or less per week are paid through purchased services (which also underran the full year budget).



**Parish and School Financial Review (see handouts) – Carol Wilke (continued)**

- 6) Ministry Report (July 21, 2017):
  - a) Net Operating Income for June is negative \$3K and negative \$70K YTD.
  - b) The expense for the Courier Journal is \$52K annually.
  - c) Donations for June were \$4K to the Parish and \$18K to the School.
  - d) Parish goal for the next fiscal year is to increase Automated Giving by \$20K.
  - e) 38% of revenue shortfall was offset by decreased expenses.
- 7) 2017/2018 Annual Parish and School Budgets: Following review, the Finance Council voted unanimously to recommend to Fr Paul English that the Budget drafts be accepted as proposed.

**Standing Committee Reports**

- 8) Pastor's Report – Fr Paul English
  - a) Purpose of a Parish: Fr. Paul has set a goal of 100% of parishioners having a personal relationship with Jesus Christ. This is a long-range goal but it is the core work and task of a Roman Catholic parish. Therefore, the parish, in keeping with our shared Vision and Mission, will pursue “Evangelization.” While this word smacks of street-corner preaching, etc., it really means coming to know our Lord personally, being comfortable with our own story of faith and finding opportunities to share it.
    - i) Saint Kateri Parish has developed a system of Seasons and seasonal themes. This summer is “We are the story of the Kingdom today.” In the fall the theme will be “God is in your story.”
    - ii) In September, Catholic singer and story teller Steve Angrisano will be at Saint Kateri. We intend to use his story-telling as an example and springboard into discovering our own faith stories and sharing them with people with whom we are comfortable, all with an eye to the ultimate goal of 100% of parishioners having a personal relationship with Christ.
    - iii) CMA ramping up - personal contact was key to our achieving our goal this past year, as well as an important outreach in line with evangelization. We have heard very positive feedback and have been encouraged to keep up the visuals we used last year.
  - b) Fundraising Committee:
    - i) The parish has a real need to do some serious fundraising.
    - ii) There are moms from the Saint Kateri School fundraising committee who have been doing some good planning and work. We need to collaborate in a dynamic way regarding the financial benefit of the entire parish.
    - iii) Parishioners have come forward with ideas and willingness to do fundraising. Council members are asked to seek other names of willing participants in this important activity.
  - c) Parish Personnel:
    - i) Donna Walker, Pastoral Associate, is coordinating Evangelization for the parish and has handed off, after 5 years of excellent work, the responsibilities for parish Communications.
    - ii) June Bounds was recently hired as coordinator of Communications for the parish.
    - iii) Jessica Tette, a young woman with excellent background and talent, will start in late August in Faith Formation, working with the youngest children.

**Standing Committee Reports**

- 8) Pastor's Report – Fr Paul English (continued)
  - iv) Fr. Evan Simington, a newly-ordained Catholic Priest, has been hired  $\frac{3}{4}$  time here at Saint Kateri. He is formerly an Episcopalian and was ordained to serve the community of former Episcopalians who have converted to Catholicism. His duties with that community are at the St. Alban's community, currently worshiping at Good Shepherd Church in Henrietta. Fr. Simington brings a level of assurance that all will go smoothly, given that we have two 87-year-old senior priests who so generously preside at masses and funerals.
  - v) Fr. Rice left us in June to begin as pastor at St. Basil's Parish in Toronto.
  - vi) Fr. Michael Buentello, CSB, comes to us from Campus Ministry at the University of St. Thomas in Houston. Parishioners will appreciate his pastoral gifts and will enjoy getting to know him.

**Old Business**

- 9) Declining Membership Sub Committee
  - a. Richard will convene a meeting in the near future.

**The meeting closed with a prayer and the SKT Mission Statement.**

**Next Meeting**

**Monday – August 28<sup>th</sup>, 2017 – 7 pm St Margaret Mary Sacristy**

**Finance Council Meeting Schedule:**

<b>08/28/2017</b>	<b>01/22/2018</b>
<b>09/25/2017</b>	<b>02/26/2018</b>
<b>10/23/2017</b>	<b>03/26/2018</b>
<b>11/20/2017</b>	<b>04/23/2018</b>
<b>12/18/2017</b>	<b>05/21/2018</b>
	<b>06/25/2018</b>