



Ministry Report from: Carol Wilke, Director of Finance & Administration
Report Date: February 22, 2018

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)
 - a. St. Kateri Parish and School Net Operating Income for January (which included three pay periods) was **negative \$93K**. YTD was **negative \$251K**. Highlights include:
 1. Regular Collections YTD are \$833K (\$27K per week for 31 weeks), \$14K for Holy Days, and \$37K for Christmas.
 2. Newly registered families since July 1, 2017 = 42, partially offset with a decline of six families.
 3. January School Enrollment = 200 (increase from 194 prior year). Pre-Kindergarten = 93, Kindergarten through Grade 5 = 107. Registration Fees \$21K, Extended Care \$44K.
 4. Rental Income YTD is \$38K from external organizations, including BOCES, Sisters of St. Joseph, Basilian Fathers, and American Tower.
 - b. Fundraising Net Income YTD (after expenses):
 1. Golf \$8K (½ Parish, ½ PBA Nightstick Club), St. Pauly Box \$3K, Christmas Ornaments \$1K.
 2. Walk a Thon \$14K, \$ave Around ROCHESTER \$4K, Book Fair \$1K, Upcoming Bill Gray's and Niagara Candy.
 - c. Donations YTD:
 1. Parish = \$35K, includes Social Ministry Gift Cards.
 2. School = \$13K (plus expected match of \$5K).

d. Bequests YTD: Parish \$1K

e. Ministries and Programs:

1. CYO Net Income YTD \$22K. Registrations \$22K, Season Passes and Admissions \$6K, partially offset with expenses for uniforms, safety equipment, and Field House rental. Annual payment to Diocese is scheduled for April.
2. Irondequoit Senior Ministry Donation \$7K. Good Samaritan Transportation Donations \$4K.
3. Parish Services: 113 Funerals, 7 Weddings, 56 Baptisms.

f. Auxiliary Receipts (less expense) YTD:

1. Memorials \$2K.
2. Flowers \$4K revenue less \$2K expense.
3. Liturgy Supplies (candles, wine, hosts, and palms) largely offset with candle money.
4. Courier Journal YTD **negative \$32K** (\$55K annually).

2. What are the current or active plans and dreams you are working on or discussing?

a. Assessing space at school in anticipation of two Kindergarten classes, an increased number of students enrolled in full-day Pre-Kindergarten, and increased demand for Extended Care.

b. Catholic Ministries Appeal: 1041 Donors versus 1117 last year.

	GOAL	PLEDGES AS OF 2/20/18	% OF TOTAL	BALANCE
DOLLARS PLEDGED	\$220,508	\$181,270	82%	\$39,238
DONORS	1500	1041	69%	31%
PARTICIPATION BASED ON # OF HOUSEHOLDS	3675	1041	28%	72%
NEW DONORS		105		
PLEDGE SAME AS PREVIOUS YEAR		504		
PLEDGE INCREASED VS PREVIOUS YEAR		352		
PLEDGE DECREASED VS PREVIOUS YEAR		80		
LARGEST PLEDGE		\$4,400		
SMALLEST PLEDGE		\$3		
MEDIAN PLEDGE (MOST FREQUENT)		\$100		
AVERAGE PLEDGE		\$174		
# OF PLEDGES => \$100		566		
# OF PLEDGES => \$500		88		
# OF PLEDGES => \$1,000		26		



Ministry Report from: Irondequoit Senior Ministries/Good Samaritan Transportation
Date: February, 2018

1. What have you accomplished this month? What activities have you sponsored?

Communion Services:

We had scheduled 22 Communion Services. We have a few openings for Volunteer Communion Ministers. Anyone interested would be trained and would be assigned with another volunteer when attending Communion Services.

Alpha for Mature Adults:

We just completed the 5 week series of “All Things New”, by John Elderidge. We had 11 people participate in this series. They are looking forward to other series like this one. This series opened their minds to what they will experience once we pass away.

Basic Alpha for Mature Adults will be starting up again on February 16th. All adults are welcome to attend these sessions. We will begin with a light lunch followed by a short video and discussion. We have lunch a 12 Noon and we end at 1:30pm.

Lenten Season:

This year the theme for the Lenten Season will be: **“Glimpses of God in Your Story”**.

Throughout our Lenten Season we will have Mission cards beginning with Ash Wednesday which you will be able to pick-up each week after Mass which will have a message and an action item on them. Also, we will be featuring the movie, “War Room” which is a story regarding the “Power of Prayer” which will be presented on a Friday afternoon and a Wednesday evening in March. Alpha will also be in full swing and Stations of the Cross, Fish Fry Dinners each week, Soup Supper, and our annual food collection and so much more!

Check the bulletin and web-site for a more details.

AARP:

We had 21 people attend AARP in January. Our next training session will be on March 19th & 21st. Anyone interested in attending this training session please contact GST office: 336-1777 to register. Your savings on your car insurance is 10%!

GST:

For the month of January:

Rides Given:	103	-73 from last year
Clients Served:	21	-05 from last year
Donations:	\$920	+410 over last year



Ministry Report from: Mark Keller – Liturgy
Date: February 20, 2018

1. What have you accomplished this month? What activities have you sponsored? (please include numbers)

Ash Wednesday went well; we are still collecting the numbers. The churches have been appropriately decorated for the Lenten season. This week we will be scheduling a meeting of the “Art & Environment team to coordinated decorations for Holy Week and Easter and to determine the flower orders for each church. We are also beginning to set up scheduling for the Triduum and Easter Sunday.

We are still in the process of formulating an evaluation process for our liturgies.

2. What are the plans and dreams you’re currently discussing??

As mentioned above, we are in the process of creating an evaluation process for our liturgies. Based on the results of the evaluations, we will be able to determine where formation and training is needed for our liturgical ministers.

It has come to our attention that too many Hosts may be being consecrated at the Sunday Masses. We are working on a way to communicate with the sacristans. It is probably as simple as including the historical counts for comparable weekends.



Ministry Report from: Jean Grizard, Director Music Ministries

Date: Feb. 20, 2018

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)

+Held Re-scheduled Xmas/Winter Music Ministry Party on Friday, Jan 26, 2018 at SC Newcomb Center for all SKT Music Ministers – well attended gathering approximately 90 people attended. Special thanks to Annette for her assistance. /+Collaboration with SKSchool for Catholic School Week Mass Sunday, Jan 28 (19 SKS children participated in mus min)/+Led music ministry for Hands of Christ Tuesday, Feb 6 – integrated Sarah Curtin (SKT high school senior and HOC recipient) as cantor for service. Approx. 30 SKT music ministers volunteered for this service/ +Youth Music Ministry – cancelled. Only one child attended the first 2 rehearsals, however, I rehearsed with the young person the psalm and Gospel acclamation and she led both at the 10am Mass Feb 11th. /+Ash Wed Liturgies – music ministry at 9:30am –school, 11:30Mass, 5pm-service, 7pmMass / +Ongoing Planning/Scheduling for all Masses/ +Funerals-as always Special thanks to SKT Resurrection Choir /+Ongoing SKT Staff/Liturgy/+One Message Meetings /+Upcoming: Prep Materials & PR for Wedding Music Planning Meeting March 1st – to date 7/12 couples (upcoming weddings) have RSVP'd they plan to attend. (One couple attended last year.) Feb 22 is the requested RSVP deadline.

2. What are the current or active plans and dreams you are currently working on or discussing??

+ Holy Week Planning/Collaboration with Staff/+Collaboration & Planning for Music component of VBS Feb 21st with Jessica Tette/+ Tone Chimes are learning how to read music notation!! (ongoing)



Ministry Report from: Mary Ann Noto & Donna Moll
Date: February 20, 2018

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)

As previously described in our Dec. 18, 2017, report, the Advent Giving Tree Program this year served over 500 individuals. This involved generous donations by many parishioners and hours of volunteer work.

The committee that planned and implemented the program has been discussing what worked, and what can be done better next year. We estimate about 225 volunteers were involved. We had a process for people to sign up to help with a variety of tasks. Many more came to help as well. Volunteers prepared gift tags, transported gifts and food to SC, sorted food and gifts, and packed them for delivery to families and agencies. On Dec. 16, there were several individuals and families who delivered food and gifts to the homes of about 40 families. Volunteers also delivered Thanksgiving food for 72 families to St. Frances Cabrini Parish on Nov. 19 and gifts for 44 families on Dec. 17, 2017.

We helped organization for Ash wed prayer services.

Regular responsibilities listed last month continue: There were multiple funeral preparations and baptisms sessions, which are often outside regular office hours. Weekend liturgy preparations and serving as staff at Liturgies.

Scheduling liturgical ministers for weekend liturgies is also an on-going task.

Ministry Scheduler Pro software helps do this in 10 week intervals, but there are usually some questions every week.

2. What are the current or active plans and dreams you are currently working on or discussing?

Assistance and support for Evangelization Post Funeral /bereavement program. We met with Theo Munsen of Lifetime care to discuss how we can support our parishioners dealing with grief after the funeral is over.

We are working on plans and a time line for the Giving Tree program for next year, building on the success of the project this year.

We also receive many requests for financial assistance. We speak with people, and try to direct them to places that can help them.



Ministry Report from: June Bounds Date: 2/13/2018,

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)
 - Parish/School Communications/collaboration meetings
 - o Weekly meeting with Sr Kay, others as needed
 - o Working on getting children's artwork into halls of St. Cecilia, St. Margaret Mary
 - o Coordinating School Uniforms travel display to each church
 - Provided Media Support for Catholic Schools Week
 - o Handouts, bulletin articles, press releases (published in Messenger), website promotion
 - o Collected 60 Alumni names
 - o Would Parish Council be able to be present at coffee hour on Jan 28? Volunteers needed to sit at alumni table with Alumni form or help with Candy Sales order. Please contact me. – **Received no response.**
 - Providing media support for Lenten season
 - o Living Mission cards, printing, Bulletin articles, handing out
 - Updating Website
 - o Reviewing/Discussing new design for Website
 - Training bulletin assistant – Nicole Shopp.
 - Support for alumni student project - upcoming eyeglasses collection
 - Support Hands of Christ Awards
 - Fundraising efforts:
 - o St. Salome Pens
 - Article, photos, video to be developed
 - o Books for DOR
 - Rewrite, photo
 - o Creating guidelines/drafts with staff for Monthly Parish Dinners. Intent is to tap into talents of parishioners to run
 - o Individual phone calls goal – 15 people by EOM

- Biweekly internal communications maintenance and distribution
 - Weekly staff ambo announcements
 - Oversee and help plan weekly staff lunch n' learns
 - One Season message planning for 2018
 - Easter Ads for Post newspaper
 - Various parishioner discussions, helping to answer parishioners' questions both offsite and in office.
2. What are the current or active plans and dreams you are currently working on or discussing??
- Support School Article and advertising for upcoming D & C issue
 - Collecting names and developing training to assist parishioners in navigation of our website, Facebook, twitter and other social media sites using cell phones, tablets and laptops. Will happen 3-6 months coinciding with new website design.
 - Create a standard bulletin form to fill out that will assure all the right information is included and prevent the reformatting and editing of each article
 - Create new web page for prayer intentions
 - Create master information dissemination chart - WIP
 - Attend Alpha Class



Ministry Report from: Faith Formation & Youth Ministry

Date: February 2018

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)

Event	Details	Volunteers	Participants
Family Faith Formation Program	Intergenerational session on 2/11 & 12 for all public school children and families enrolled in program, along with Catholic School Confirmation youth and parents. Topic on Grace and the Sacraments	22 Lead Catechists and Family Group Facilitators	300 youth Prek-12 and counting and parents/grandparents
Children's Liturgy	Sept 10 9,10,11am Masses	30 adult and teen volunteers	Avg attendance: 9am – 5-10 10am – 10-20 11am – 10-15
CASE training	1.28.18	2 staff	3 adults and 1 youth attended (as well as many people completing online training and updates)
CYO Basketball	Games will finish this month Knight of Columbus partnered on admissions and concessions CYO "sports" Mass on February 17 at 4:30 PM at CTK with pizza party to follow	3 Athletic Directors, 25+ Coaches	180+ youth grades 3-12
VBS Kidz Camp Day Feb 21	For Pre K to Grade 6 and helpers	9 adults and 12 teen volunteers	45 kids registered
Youth Ministry - High School Campus Party	Feb 18 Mass and Event at St John Fisher – planned with Campus Ministry	5 volunteers – adults and young adults	5+ youth attended

Young Adults	Bowling social planned Feb 17 with St Boniface/St Mary/Blessed Sacrament		
Winter Catholicism 101	Evening sessions going well and well attended	2 volunteers	15-20 participants
Coffee & Catholicism	Going well as always	2 volunteers	10-15 participants

2. What are the current or active plans and dreams you are currently working on or discussing?

- Ongoing planning for programs:
 - Family Faith Formation—Monthly Gatherings with Catechist and At Home Activities
 - High School Alpha – continues Feb 11
 - Adult Alpha starts Feb 21
 - Junior high Alpha start March 1
 - RCIA – Rite of Sending & Rite of Election and all Lent dismissals
 - Confirmation – April 12 celebration, Interviews and Immediate Prep in March
 - First Communion Prep starts in Feb, signups open now for celebration dates
- Current Initiatives:
 - Forming and Supporting Small Groups in our Parish
 - At 52 official groups that have responded to survey of small groups
 - Volunteer Task Force
 - Jodi on Task Force commissioned by Fr Paul with Gigi Bondi and June Bounds (with work from Sarah Mancini)
 - Beginning recruitment for 2018-2019 using 6-month process from Ministry Architects – brainstorming numbers needed
 - Reregistration - Day of Quality process follow up – plan to make re-registration better for families for 2018-19 year – moving to online registration – have exciting plan in place for incentives for those who register by a certain deadline – trying to re-register 160 families + add new ones
 - Volunteer recruitment for Faith Formation Volunteers
 - Publicity and team training for Spring Launch of Alpha – Adult Alphas will start mid-February.
 - One Message seasonal Planning – Exciting Lenten plans – video, inspirational card and bulletin articles, email and more!
 - Baptismal Prep – met with Staff and priests to begin implementation of unified Saint Kateri Baptismal Prep Process
 - Young Adult Ministry Task Force – next meeting Feb 26 7pm CTK 137



Ministry Report from:
Donna Walker, Pastoral Assc. Evangelization

02/20/18

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)

Compassionate Connection - Post Funeral Ministry –

Pilot team has begun to make the first few contacts and response has been very good. Startup will be slow but good things are worth the effort.

To Jesus through Mary –

A new Morning Glory Retreat Group is forming Starting Feb. 25. Living Morning Glory Weekly Sessions continue but time has been changed to from 12:30 to 1:30 P and evening time discontinued.

CMA –

As of Tue Feb. 20, 201

	GOAL	PLEDGES AS OF 1/9/18	% OF TOTAL
DOLLARS PLEDGED	\$220,508	\$181,270	82%
DONORS	1,500	1,050	68%

In follow up to Fr. Paul’s request, staff to 50 donors in 15 days of February by calling and reaching out to parishioners. Please pray for guidance and strength for our continued efforts to touch hearts through CMA.

Welcome Info Centers –January Activity Reports-

- A gentleman wanted to know if we knew Helen who sits near him in Church. She has not been there the last 4-5 weeks and he is concerned. However the gentleman did not give his name.
- A family registered and WC Minister got name, phone number and ages of children.
- Wife wanting to bring Communion to husband in hospital.
- 2 requests for water - one for a gentleman who was feeling faint.
- 5 inquires about making donations.
- General inquires about coffee hours and greetings

2. What are the current or active plans and dreams you are currently working on or discussing??.

40 Hours Adoration – Prior to Pentecost (5/20) –

Thurs. May 17 6PM through Sat. May 19 10 AM At SC –

Schedule- Opening Mass and Fri. Mass 6PM and Closing Mass Sat. 10 AM