



Ministry Report from: Mark Keller – Liturgy  
Date: March 19, 2018

1. What have you accomplished this month? What activities have you sponsored?

Over this past month, we have celebrated the three Scrutinies for our RCIA/RCIC Elect and Candidates. The past Sunday, we were honored to have Bishop Emeritus Matthew Clark preside at the 10 AM Mass and Third Scrutiny. The Day of Penance and Mercy on March 14<sup>th</sup> went smoothly, and was well attended.

Throughout the afternoon, we had 93 people come in to celebrate the sacrament of Reconciliation. Special thanks to Donna Moll, Donna Walker, Nancy Giordano, Margaret Lennertz, Sr. Karen Dietz, and Pattie Burns who were present at various times throughout the afternoon to greet our guests and answer questions.

The palms for Palm Sunday are in, as are the Paschal Candles for all three churches. The Easter flowers are ordered for all three churches. We have nearly completed the rosters for liturgical ministers for the Triduum and the Easter Sunday Masses.

In an effort to avoid having too many consecrated hosts on hand, we have been providing the sacristans with the Mass attendance numbers for comparable Sundays for the previous 2 years, as well as the prior Sunday.

2. What are the plans and dreams you're currently discussing??

The Liturgy Committee is still in the planning stages regarding an assessment of our liturgies. The next step is to get key staff members involved in the conversation to determine exactly what kind of information we want to glean from the effort.

Starting this fall, we would like to make the Anointing of the Sick regularly available to the parishioners. Much like the Blessing of Expectant Parents, we would choose one Sunday per month to make this sacrament available after Masses. Sr. Karen Dietz has provided some educational material which we will publish in the bulletin prior to the start of this initiative. The concern is that too many people still consider the sacrament to be “Last Rites,” and more people could benefit from receiving it.



Ministry Report from: Donna Walker, Pastoral Assc. Evangelization  
Date: 03/16/18

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)

### Compassionate Connection Ministry

#### Goals

- To personally connect with those grieving the loss of a loved one especially in the months following the funeral.
- To continue building the trusting, one-on-one relationship begun during the parish funeral process, to be a Catholic witness to the healing, saving power of Our Lord as the grieving identify and deal with their unique needs & situations.

Process – **Starting April 1, 2018, our desire is to be Christ to family/friends of all funerals held at Saint Kateri Parish.** (Pilot program currently underway reaching out to some families from funerals end of 2017 and early 2018.)

- Realizing how difficult the weeks after losing a loved one can be, our parish family wants to stay in touch. When meeting with Family/Friends to plan the funeral, we will explain our parish family's desire to stay connected, and ask if we can contact someone, identify whom and give the Compassionate Connection card. (above, both sides)
- Within 1 to 3 months following the funeral, a minister will call the family contact person to listen and talk; to find out how things are going, offer the condolences of the parish family and prayer.
- Other connections may develop over time. Currently, ministers are calling some families from Nov. and Dec. funerals.

Planning Members: Denise Bryan, Jan Caretta, Janet Mogab, Donna Moll, Mary Ann Noto, Chris Ramsey, Julia Russo, Fr. Evan Simington, Dorothy Vinci, Donna Walker.

2. CMA – Since January, at Fr. Paul's request, I have had the great opportunity to make calls to around 250+ people from on the CMA lapsed donor list (participated in CMA last year, but not 17/18). The purpose of the call is to connect with our parishioners; ask them for intentions to be prayed for by our parish devotional groups and the Carmelite Sisters on Jefferson Rd.; and to ask if they can show their thanks to God for their Catholic faith in prayer and/or donation to CMA (aka: participate in 1500 Families Strong). The impact of these calls has been purely driven by the Holy Spirit. When calls are answered, conversations can go on from 5 to 10+ minutes and cover a wide range of heartfelt concerns: illnesses, recent deaths, the life of prayer, loneliness, marital problems, births of new children and grands, family tragedies

including accidents, financial problems, drug addiction and arrest. During these conversations many attest to their trust in our Lord and the Blessed Mother and always prayers of supplication are offered. When people share their story and identify how God has been there with them, I often encourage them to share their stories of faith with their families as time and circumstances permit. These are true encounters with Christ and gift from God to us all. The response to the CMA participation may not be significant, but the connections are invaluable.

3. Workshop: Julia Russo and I attended one-day workshop **Tainting Saints to Lead Hearts to Christ** on 3/8/18 with Dc. Ralph Poyo in Cicero, NY. This was an excellent, hands-on, active workshop on Evangelization and Discipleship. Great content and foundation for discussion with Fr. Paul and Staff on our parish efforts. Good connections made with experienced parish staff from the Syracuse Diocese.

4. **Welcome Info Centers** –February Activity Reports prepared by Janet Mogab  
Thanks to our Welcome Information Ministers weekly service at church Kiosks. Based on the reports, 22 people were served primarily answering process questions and giving directions. Here are some of the meatier ones:

- "nice discussion" with an on the fringe Catholic with a note that perhaps reconnect
- A Parishioner wanted to know how to obtain a host for his wife. He was referred to Father Mike.
- Question about small cards - Minister able to handle (Good Job)
- An elderly parishioner asked if SMM has a hearing loop. Minister was not aware at time of question; however several SKT staff followed up with parishioner with a YES and explanation.
- Kneeler fell against leg and cut shin. First aid was administered. Mark K completed report.

5. What are the current or active plans and dreams you are currently working on or discussing??

40 Hours Adoration – Prior to Pentecost (5/20) –

Thurs. May 17 6PM through Sat. May 19 10 AM At SC –

Schedule- Opening Mass and Fri. Mass 6PM and Closing Mass Sat. 10 AM

NEWS: Homilist (3 Masses): Bishop Emeritus Matthew H. Clark



Ministry Report from: M. Noto and D. Moll

Date: 3/9/18

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented?

We have taken part in meeting with and preparing many families for Funeral liturgies and Baptismal preparations. We have found these meetings to be important means of Evangelization and discovering the needs of our parishioners.

We assist with liturgy weekend preparations and have been meeting and planning for Lenten needs and Holy Week preparations (including recruitment for readers, E.M.s, Hospitality, Apostles for Holy Thursday feet washing, etc.)

Provide support to Finance by assisting with check signing and securing proper forms from ushers, sacristans and any others who deal with our collections to make sure we are in accordance with audit procedures.

Ongoing outreach to those in need, whether it be financial, spiritual, etc.

Assist Pastor and pastoral staff as needed.

2. What are the current or active plans and dreams you are currently working on or discussing??

Holy Week recruitment needs



Ministry Report from: Jean Grizard, Director Music Ministries  
Date: March 15, 2018

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)

+ Wedding Music Planning Meeting March 1<sup>st</sup> – 20+ couples/family members attended. Follow up meetings with individual couples ongoing/ + Ongoing planning/prep/rehearsals for all music ministries for Holy Week- Good Friday/Taizé/Easter Vigil/Easter Sunday. + Joint SKT music ministry rehearsals - March 14 & 28./+Taizé Rehearsal Monday, March 19, 7pm CTK – Open to anyone interested in participating /+ Planning & Collaboration with FF & Liturgy for RCIA Rites/Scrutinies/Confirmation/ +Ongoing SKT Staff/Liturgy Meetings/+One Message/Seasonal theme Meetings /+Publicity for Good Friday Taizé Prayer Around the Cross/

2. What are the current or active plans and dreams you are currently working on or discussing??

+ Brainstorming/working on recruiting music ministers for the various SKT music ministries – especially younger people.



Ministry Report from: **ISM/GST**

Date: **February, 2018**

From: Georgiana Bondi

**1. What have you accomplished this month? What activities have you sponsored?**

**Communion Services:**

We had scheduled 22 Communion Services. We have a few openings for Volunteer Communion Ministers. Anyone interested would be trained and would be assigned with another volunteer when attending Communion Services.

**Alpha for Mature Adults:**

Alpha for Mature Adults began on Friday, February 16<sup>th</sup>. We had a few new people attend along with some who have attended before.

**Lenten Season:**

Mission cards have been a great success. Parishioners are talking about them, asking questions and enjoying the blogs. The Food Collections is also going very well. Each location has volunteers who are collecting and delivering the food to the various food cupboards. Also, we have coming up in the month of March the continuation of Dr. Joe Kelly's talk, Stations of the Cross each Friday, Boy Scouts Fish Fry Dinners, Penance Service, Prayer & Soup Supper, Woman Weaving the Word, The Feast of St. Joseph and the movie War Room.

**AARP:**

The next AARP Drivers Safety Course will be March 19<sup>th</sup> & 21<sup>st</sup>.

**GST:**

For the month of February:

Rides Given:	80	-57 from last year
Clients Served:	23	+3 from last year
Donations:	\$175	-\$156 over last year

Year to Date:

Rides Given:	183	-130 over last year
Clients Served:	51	- 2 over last year
Donations:	\$1,095	+\$254 over last year

Good Samaritan Transportation has lost Volunteer Drivers who had passed away and who are on leave due to sickness in the family or with themselves. We are in need of volunteer drivers. And have been advertising the need in the bulletin from time to time.



Ministry Report from: Faith Formation & Youth Ministry      Date: March 2018

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)

Event	Details	Volunteers	Participants
Family Faith Formation Program	March family gatherings with catechists	22 Lead Catechists and Family Group Facilitators	300 youth Prek-12 and parents/grandparents
Children's Liturgy	Sept 10 9,10,11am Masses	30 adult and teen volunteers	Avg attendance: 9am – 5-10 10am – 10-20 11am – 10-15
CYO Basketball	Season ended 5 youth honored with Faith Thru Sports award from diocese March 1	3 Athletic Directors, 25+ Coaches	180+ youth grades 3-12
Alpha	Launched Adult Feb 21 and Junior High March 1, High School Continued March 4, 18	2 volunteers	15-20 participants
Confirmation	43 Youth preparing for Confirmation March 4 interviews March 18 Immediate Prep Session	Family catechists plus other staff and volunteers	43 youth, plus sponsors and parents
Coffee & Catholicism	Going well as always	2 volunteers	10-15 participants
RCIA & RCIC	Dismissals and Rites at Masses	10+ volunteers	14 participants: 6 Elect (to be baptized); 3 are kids; 2 teens; 1 adult 8 Candidates; 1 kid; 3 teens, 4 adults
First Communion Prep	Sessions started in February Next session 3/19 Celebrations in April & May	4 volunteers and some parent helpers	46 children

2. What are the current or active plans and dreams you are currently working on or discussing?
- Ongoing planning for programs:
    - Family Faith Formation—Monthly Gatherings with Catechist and At Home Activities
    - High School Alpha – continues March 4, 18
    - Adult Alpha continues Wednesdays
    - RCIA –Lent dismissals
    - Confirmation – April 12 celebration, Interviews and Immediate Prep in March
    - First Communion Prep continues, signups open now for celebration dates
  - Current Initiatives:
    - Forming and Supporting Small Groups in our Parish
      - At 55 official groups that have responded to survey of small groups
    - Volunteer Task Force
      - Jodi on Task Force commissioned by Fr Paul with Gigi Bondi and June Bounds (with work from Sarah Mancini)
      - Beginning recruitment for 2018-2019 using 6-month process from Ministry Architects – brainstorming numbers needed
    - Reregistration - Day of Quality process follow up – plan to make re-registration better for families for 2018-19 year – moving to online registration – have exciting plan in place for incentives for those who register by a certain deadline – trying to re-register 160 families + add new ones
    - Volunteer recruitment for Faith Formation Volunteers
    - One Message – Easter Plans – in process, Pentecost Family Festival May 19
    - One Message – Fall 2018 – planning meeting March 20 12:30-1:30 St Margaret Mary Dining Room and 6-7pm CTK Art room
    - Baptismal Prep – met with Staff and priests to begin implementation of unified Saint Kateri Baptismal Prep Process
    - Young Adult Ministry Task Force – in gathering process for team members





Ministry Report from: Carol Wilke, Director of Finance & Administration  
Report Date: March 22, 2018

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)
  - a. St. Kateri Parish and School Net Operating Income for February was **negative \$60K**. YTD was **negative \$311K**. Highlights include:
    1. Regular Collections YTD are \$937K (\$27K per week for 35 weeks), \$15K for Holy Days, and \$37K for Christmas.
    2. Newly registered families since July 1, 2017 = 53, partially offset with a decline of six families.
    3. February School Enrollment = 204 (increase from 194 June). Pre-Kindergarten = 97, Kindergarten through Grade 5 = 107. Registration Fees \$21K, Extended Care \$55K.
    4. Rental Income YTD is \$41K from external organizations, including BOCES, Sisters of St. Joseph, Basilian Fathers, and American Tower.
  - b. Fundraising Net Income YTD (after expenses):
    1. Golf \$8K (½ Parish, ½ PBA Nightstick Club), St. Pauly Box \$3K, Christmas Ornaments \$1K, 150 Years of Faith, Hope and Charity.
    2. Walk a Thon \$14K, \$ave Around ROCHESTER \$4K, Book Fair \$1K, Bill Gray's and Niagara Candy.
  - c. Donations YTD:
    1. Parish = \$36K, includes Social Ministry Gift Cards.
    2. School = \$18K.

- d. Bequests YTD: Parish \$1K
- e. Ministries and Programs:
  1. CYO Net Income YTD \$21K. Annual payment to Diocese is scheduled for April \$8K.
  2. Irondequoit Senior Ministry Donation \$7K. Good Samaritan Transportation Donations \$4K.
  3. Parish Services: 125 Funerals, 8 Weddings, 61 Baptisms.
- f. Auxiliary Receipts (less expense) YTD:
  1. Memorials \$2K.
  2. Flowers \$4K revenue less \$2K expense.
  3. Liturgy Supplies (candles, wine, hosts, and palms) largely offset with candle money.
  4. Courier Journal YTD **negative \$36K**, partially offset with \$2K contributions.

2. What are the current or active plans and dreams you are working on or discussing?

a. Saint Kateri School Registrations for 2018-19 as of 3/19/18:

P3	P4		K	1	2	3	4	5	6	7	8		
15	48	63	13	14	8	16	15	11	n/a	n/a	n/a	77	140

b. Catholic Ministries Appeal: 1069 Donors versus 1120 last year.

	GOAL	PLEDGES AS OF 3/20/18	% OF TOTAL	BALANCE
DOLLARS PLEDGED	\$220,508	\$185,270	84%	\$35,238
DONORS	1500	1069	71%	29%
PARTICIPATION BASED ON HOUSEHOLDS	3675	1069	29%	77%
NEW DONORS		117		
PLEDGE SAME AS PREVIOUS YEAR		514		
PLEDGE INCREASED VS PREVIOUS YEAR		356		
PLEDGE DECREASED VS PREVIOUS YEAR		82		
LARGEST PLEDGE		\$4,400		
SMALLEST PLEDGE		\$3		
MEDIAN PLEDGE (MOST FREQUENT)		\$100		
AVERAGE PLEDGE		\$173		
# OF PLEDGES => \$100		575		
# OF PLEDGES => \$500		89		
# OF PLEDGES => \$1,000		27		