



**Saint Kateri Tekakwitha Pastoral Council**  
**Meeting Notes: February 27, 2018 - APPROVED**

**Present:**

**Staff**

Fr. Paul English, Fr. Evan Simington, Carol Wilke

**Members**

Janet Archibald, Kristine Brickler, Madeline Fasano, Maryfran Fettinger, Patty Sheridan, Ray Manuszak, Joe Kelly, Rob Spatola, Iluminada Vilca, Rick Walther

**Finance Council**

Lori Klafehn

**Trustees**

Betsy Stehler

**Absent:**

Kathy Ehrhardt

**Guests:**

Colleen Trevisani, Jodi Schott

**Opening Prayer**

R. Manuszak led the council in opening prayer.

**Mission/Vision Statement**

Together, council members recited the SKT Mission and Vision Statements.

**Open Forum -**

J. Schott and C. Trevisani, following up on issues raised before the council previously, gave a detailed explanation of the current faith formation program at SKT. The model, which has been proven successful in its mission in other places, is a family model, with child-centered catechesis (see attachment for detailed program and structure information).

There are currently 37 family groups participation with 10 lead catechists. Staff interact with participants on all levels (the families, the facilitators and the lead catechists), providing guidance and support to ensure that flexibility is available and success is promoted.

Volunteers are greatly needed to act as facilitators and lead catechists - to ease the burden on the current lead catechists, many of whom now are also in the facilitator role. Lead Catechist volunteers are trained through the Diocesan program (online training is available) and have 3 years to complete their full certification and 5 years to reach master level. Facilitators begin without a certification and complete training over time.

Fr. Paul reiterated his personal mission as Pastor to provide the tools for all parishioners to have a personal, loving relationship with Jesus Christ and this is another program to facilitate this.

**Prior Meeting Minutes**

Consensus was reached to approve the January 23, 2018 Meeting Minutes.

**Pastor and Vicar Reports -**

Fr. Paul reported/commented:

- Spoke at all masses on February 10 & 11 encouraging and promoting evangelization and council members distributed midyear reports to parishioners at all masses
- The Fellowship of St. Alban celebrated its first mass at St. Cecilia site on Ash Wednesday
- Gave a talk on the Triduum
- Dr. Kelly began his series on the Reformation
- The start-up Meet, Eat & Greet event held on January 28 was a good opportunity with lots to do

for families. The next event will be promoted over a longer period of time now that the group has hosted its first event

- A workshop with staff was held to increase awareness of revenues and expenses and the impact of timing as it relates to cash flow. Staff generated a brainstorm list of ideas to increase revenue and reduce expenses.
- Progress has been made in identifying individuals to lead a fundraising team
- The new post-funeral ministry has a name: “Compassionate Connection” and is in its beginning stage. The plan is to visit with families after funerals to provide support and connection to the church
- CMS - our challenge is to involve 1500 families - we are at 1050 families. Staff is reaching out and asking for prayer partners for those that are not in a position to provide monetary support
- 16 funerals since last meeting
- Will not be at the Town Hall meeting on March 3 because speaking at a retreat - hope everyone will attend
- Our Day of Penance and Mercy will be held on March 14 at SMM

Fr. Evan reported/commented:

- The transition from Good Shepard to SC site, with the help of the Diocese and Fr. Paul is going well. A special Mass was held on February 22. Fr. is encouraged that attendance of the members is improving - likely because the location is better than the Henrietta location. He is grateful for the arrangement and the support of SKT.
- It is good that Fr. Mike has returned
- Compassionate Connections team is gathering feedback from the initial reaction from a few target families to learn the best practices before expanding the ministry. There is a need for more volunteers once the current team is confident of the program procedures.

### **Finance Council Report**

The Finance and Administration Ministry Report was circulated to the members prior to the meeting and is available on the parish website. L. Klafehn and C. Wilke noted:

- Expenses are up and we are currently negative to budget.
- A raffle is being planned based on recent changes to NY State gaming commission rules
- SKS space: hoping for 2 kindergarten classes next school year
- CMA is at 82% of dollar goal
- Planned Giving Program is in the works with information sessions forthcoming. Alternate names for the program were offered, such as “Charitable Giving” and “Legacy”
- Hoping to turn new tax law changes into opportunities to donate additional discretionary income

A question was raised regarding building expenses - the “regular stuff” is within budget but snowplowing and salting is over budget. The parish incurred some maintenance expense for repairs - not unusual for the age of our buildings.

### **Chair Messages**

- Planning for the Town Hall Meeting - hoping for a good turn-out and good discussion
- Council candidates - still looking for youth member suggestions

### **New Business - Eyes and Ears - Ministry Report Comments**

- Living Stations of the Cross will be held on Good Friday
- Alpha for middle school and high school has begun
- Concern about how to address the response to those seeking assistance. Possibly coordinate with other churches in our area to insure better help is provided to those seeking assistance and that we are good stewards of the donations received
- Kudos to I. Vilca for another excellent news article on health
- Holy water fonts are removed for health reasons at the present time. Hope to be filled again at Easter
- Stations of the Cross - talk it up!
- A “Grandparents Day Bake Sale” was suggested

Ministry Reports: Discussing the “roadblocks”

The need for volunteers is again pervasive in all reports - what can we do? A “job fair” event was suggested to provide information about ministries and how volunteers can help.

### **Ministry Reports**

Reports from Communications, Evangelization, Faith Formation/Youth Ministry, Irondequoit Senior Ministries/Good Samaritan Transportation, Music Ministry, Pastoral Associates and Finance were circulated to members prior to the meeting and are available on the parish website.

### **Closing Prayer**

R. Manuszak led the council in closing prayer.

The next council meeting will be March 20, 2018 in Room 137, Saint Kateri School.