



## Ministry Report from: Communications (June Bounds)

Date: 4/10/2018

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)
  - Parish/School Communications/collaboration meetings
    - o Weekly meeting w/ Sr Kay, others as needed
    - o Working on school promotion for Pentecost/40 Hour Adoration/Pictures with Jesus Campaign
  - Providing media support for Pentecost Celebration
    - o Article on St. Salome time capsule
  - Updating Website
    - o Working on replicating Website - Site similar: cleaner, less pages, loads faster. Seamless transition. Goal end of April.
    - o Will be trying to provide staff and committees with more access to update their own page/information
  - Fundraising efforts:
    - o St. Salome Pens
      - Coffee hour April 22 Mike at CTK 10 am for discussion
    - o Pasta Dinner
      - Posters, press releases, bulletin notices, tickets
  - Biweekly internal communications maintenance and distribution
  - Weekly staff ambo announcements
  - Oversee and help plan weekly staff lunch n' learns
  - One Season message planning for 2018
  - Advertising efforts for March/April by committee published:
    - o 3 Easter Ads for Post
    - o D&C insert for Holy Thursday and Easter Sunday.
    - o Catholic Courier Ad
  - Various parishioner discussions, helping to answer parishioners' questions both offsite and in office.
2. What are the current or active plans and dreams you are currently working on or discussing??
  - Collecting names and developing training to assist parishioners in navigation of our website, Facebook, twitter and other social media sites using cell phones, tablets and laptops. Will happen 3-6 months coinciding with new website design.
  - Create new web page for prayer intentions
  - Provide staff and committees with more access to update their own page/information
  - Pentecost Celebration
  - 40 Hours Adoration
  - Putting Alumni Committee together



## Ministry Report from:

Donna Walker, Pastoral Assc. Evangelization 04/16/18

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)

Without a doubt, involvement in Day of Penance, Holy Week and Easter Liturgies was the pinnacle of the year and the month of March. I was humbled by the richness of everyone from clergy, staff, volunteers and our faithful parishioners. Grounded in our faith in Jesus our Savior and Lord, our parish is strengthened and sustained.

The Mary Devotional and Seven Sorrows Groups held a Prayer and Soup Super attended by about 50 people who were reflective of the diversity of our parish community – families, young, old, outsiders, those no longer attending church. The Holy Spirit was alive in prayers, friendship, and sharing of food. Though tummies might not have been filled (the meal was a classic stretching of the “loaves and fishes”), people’s hearts were warmed.

Greet, Meet and Eat volunteers are slowly building team energy to prayerfully assess how to welcome and connect with new parishioners in their first year with our parish. Keep your prayers coming; more will be revealed.

Considerable time is spent prayerfully discerning God’s will for our parish evangelization efforts. It is an on-going labor of love. Lately, the Holy Spirit has guided us to uncover the language for this work particularly through Dc. Ralph Poyo. Slowly but carefully the Spirit is guiding all our efforts. Keep the prayers coming – they are working.

Compassionate Connection calls are being made. When conversations happen, they tender gifts. Slow but steady progress. As of April, families/friends of deceased who plan funerals at SKT are given info on the ministry and a contact info obtained. The response has been very positive though getting phones answered can be a challenge.

### Welcome Info Centers –March Activity

A hearty thanks to our Welcome Information Ministers for their dedication to this ministry. March activity was light but still a request to become parishioners and another about receiving envelopes was addressed. Of course, the smiling faces and inviting conversation were shared week after week. – Truly being Christ to all who entered.

2. What are the current or active plans and dreams you are currently working on or discussing??.

40 Hours Adoration – Prior to Pentecost (Sunday, 5/20) –  
Thurs. May 17 6PM through Sat. May 19 10 AM At SC –  
Schedule- Opening Mass and Fri. Mass 6PM and Closing Mass Sat. 10  
Homilist (3 Masses): Bishop Emeritus Matthew H. Clark

Now is the time to sign up for your adoration time with our Lord. He patiently waits for you in this Holy Sacrament. Sign up at parish website or look for forms at Welcome Info Centers or church entrances.



Ministry Report from: Faith Formation & Youth Ministry  
Date: April 2018

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)

Event	Details	Volunteers	Participants
Family Faith Formation Program	March family gatherings with catechists April 15&16 intergenerational	22 Lead Catechists and Family Group Facilitators	300 youth Prek-12 and parents/grandparents
Children's Liturgy	Sept 10 9,10,11am Masses	30 adult and teen volunteers	Avg attendance: 9am – 5-10 10am – 10-20 11am – 10-15
CYO Basketball	Season ended Planning underway for next year	3 Athletic Directors, 25+ Coaches	180+ youth grades 3-12
Alpha	Launched Adult Feb 21 and High School Continued March 4, 18, April 8, 22 Jr Hi cancelled due to lack of attendance	2 volunteers	15-20 participants
Confirmation	43 Youth preparing for Confirmation April 7 Rite of Sending & Reconciliation Confirmation dates: April 4 for 1 youth to celebration April 12 for 41 youth Date TBD for another	Family catechists plus other staff and volunteers	43 youth, plus sponsors and parents  10 and counting have returned for "post Confirmation" reflection sessions
Coffee & Catholicism	Going well as always	2 volunteers	10-15 participants
RCIA & RCIC	Initiated at Vigil March 30	10+ volunteers	14 participants: 6 Elect (to be baptized); 3 are kids; 2 teens; 1 adult 8 Candidates; 1 kid; 3 teens, 4 adults

First Communion Prep	Sessions started in February Next session 4/23 Celebrations in April & May	4 volunteers and some parent helpers	46 children
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2. What are the current or active plans and dreams you are currently working on or discussing?
- Ongoing planning for programs:
    - Family Faith Formation—Monthly Gatherings with Catechist and At Home Activities
    - High School Alpha – continues March 4, 18, April 8, 22
    - Adult Alpha continues Wednesdays
    - Confirmation – April 12 celebration, Rite of Sending April 7
    - First Communion Prep continues, signups open now for celebration dates
  - Current Initiatives:
    - Forming and Supporting Small Groups in our Parish
      - At 55 official groups that have responded to survey of small groups
    - Volunteer Task Force
      - Jodi on Task Force commissioned by Fr Paul with Gigi Bondi and June Bounds (with work from Sarah Mancini)
      - Beginning recruitment for 2018-2019 using 6-month process from Ministry Architects – brainstorming numbers needed
    - Reregistration - Day of Quality process follow up – plan to make re-registration better for families for 2018-19 year – moving to online registration – have exciting plan in place for incentives for those who register by a certain deadline – trying to re-register 160 families + add new ones
    - Volunteer recruitment for Faith Formation Volunteers – at 9% of total spots filled, and 48% of brainstormed names have said yes or maybe so far
    - One Message – Easter Plans – in process, Pentecost Family Festival May 19
    - One Message – Fall 2018 – planning meeting April
    - CYO Soccer – have 3 parents looking into offer this in the fall for potentially 4 coed teams in grades 3-6 for 60-80 youth
    - Baptismal Prep – met with Staff and priests to begin implementation of unified Saint Kateri Baptismal Prep Process
    - Young Adult Ministry Task Force – in gathering process for team members



Ministry Report from: Carol Wilke, Director of Finance & Administration  
Report Date: April 19, 2018

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)
  - a. St. Kateri Parish and School Net Operating Income for March was positive \$177K. YTD was **negative \$134K**. Highlights include:
    1. Regular Collections YTD are \$1,049K (\$27K per week for 39 weeks), \$15K for Holy Days, and \$37K for Christmas.
    2. Newly registered families since July 1, 2017 = 58, partially offset with a decline of six families.
    3. March School Enrollment = 203 (increase from 194 June 2017). Pre-Kindergarten = 96, Kindergarten through Grade 5 = 107. Registration Fees \$21K, Extended Care \$64K.
    4. Rental Income YTD is \$46K from external organizations, including BOCES, Sisters of St. Joseph, Basilian Fathers, and American Tower.
  - b. Fundraising Net Income YTD (after expenses):
    1. Golf \$8K (½ Parish, ½ PBA Nightstick Club), St. Pauly Box \$3K, Christmas Ornaments \$1K, 150 Years of Faith, Hope and Charity \$570.
    2. Walk a Thon \$14K, \$ave Around ROCHESTER \$4K, Book Fair \$1K, Bill Gray's \$476, and Niagara Candy \$5K.
  - c. Donations YTD:
    1. Parish = \$239K, includes anonymous donation of \$200K in March.
    2. School = \$18K.

- d. Bequests YTD: Parish \$1K.
- e. Grants YTD: School \$72K.
- f. Ministries and Programs:
  - 1. CYO Net Income YTD \$12K.
  - 2. Irondequoit Senior Ministry Donation \$7K. Good Samaritan Transportation Donations \$4K.
  - 3. Parish Services: 133 Funerals, 8 Weddings, 68 Baptisms.
- g. Auxiliary Receipts (less expense) YTD:
  - 1. Memorials \$2K.
  - 2. Flowers \$8K revenue less \$4K expense.
  - 3. Liturgy Supplies (candles, wine, hosts, and palms) largely offset with candle money.
  - 4. Courier Journal YTD **negative \$41K**, partially offset with \$2K contributions.

2. What are the current or active plans and dreams you are working on or discussing?

a. Saint Kateri School Registrations for 2018-19 as of 4/16/18:

	P3	P4	K	1	2	3	4	5			
<b>2018-2019 Registered To Date</b>	17	53	<b>70</b>	13	16	9	18	17	11	<b>84</b>	<b>154</b>

b. Catholic Ministries Appeal: 1081 Donors versus 1132 last year.

	GOAL	PLEDGES AS OF 4/17/18	% OF TOTAL	BALANCE
DOLLARS PLEDGED	\$220,508	\$185,945	84%	\$34,563
DONORS	1500	1081	72%	28%
PARTICIPATION BASED ON HOUSEHOLDS	3675	1081	29%	71%
NEW DONORS		122		
PLEDGE SAME AS PREVIOUS YEAR		519		
PLEDGE INCREASED VS PREVIOUS YEAR		357		
PLEDGE DECREASED VS PREVIOUS YEAR		83		
LARGEST PLEDGE		\$4,400		
SMALLEST PLEDGE		\$3		
MEDIAN PLEDGE (MOST FREQUENT)		\$100		
AVERAGE PLEDGE		\$172		
# OF PLEDGES => \$100		578		
# OF PLEDGES => \$500		89		
# OF PLEDGES => \$1,000		27		



Ministry Report from: **ISM/GST (GiGi Bondi)**  
Date: **March, 2018**

**1. What have you accomplished this month? What activities have you sponsored? (please include numbers)**

**Communion Services:**

We had scheduled 22 Communion Services. We have a few openings for Volunteer Communion Ministers. Anyone interested would be trained and would be assigned with another volunteer when attending Communion Services.

**Alpha for Mature Adults:**

Has been a wonderful Alpha. So many new faces and even from outside the parish have attended. Many of the participants have been kind enough to bring a dish to pass for our luncheon too. Alpha Retreat will be April 6 and 7 at Saint Margaret Mary's Church. The retreat will include the Alpha group which meets on Wednesday evening with Mark Keller.

This is a wonderful opportunity for everyone to be together and discussing Holy Spirit.

**Lenten Season:**

As part of the Lenten Season ISM featured the movie "War Room". Everyone who attended felt that this movie played an important part in the Lenten Season. Even though the title has the word "War" it did not represent any type of violence. What it did represent was how strongly we need prayer in our lives. Parishioners who attended felt the message was an important one and they want ISM to schedule another night/afternoon to show is movie and to have discussions on the Bible passages from this movie. Also, they would like to see more of these types of movies.

**St. Joseph's Table:**

Every year for the Feast of St. Joseph Saint Kateri has the St. Joseph's Table to honor St. Joseph. This year approximately 335 attended our table and were able to taste the many different meatless dishes and pastries which were made by many of our parishioners and vendors from Irondequoit. Each person who attended left with a loaf of the St. Joseph bread, an orange, fava bean, (for good luck!) and a holy card.

**AARP:**

AARP was on March 19 & 21. We had 36 people attend the drivers safety course. Our final course will be May 14 & 16. We are already taking reservations for those dates.

**GST:**

For the month of March:

Rides Given:	108	-57 from last year
Clients Served:	21	-2 from last year
Donations:	\$302	-\$4 over last year

Year to Date:

Rides Given:	291	-187 over last year
Clients Served:	72	- 4 over last year
Donations:	\$1,397	+\$250 over last year



Ministry Report from: Liturgy Committee (Mark Keller)  
Date: April 17, 2018

1. What have you accomplished this month? What activities have you sponsored? (please include numbers)

This past month has been a busy one. Holy Week, the Triduum and Easter Sunday went generally well, with just a few hiccups. I've met with the staff liturgy team, and will be meeting with the Parish Liturgy Committee Thursday, April 19<sup>th</sup>. The feedback from parishioners has been positive.

Total attendance for the three liturgies comprising the Triduum was 1,243 people. We had 2,503 worshipers join us for the four Easter Sunday Masses. The for the Easter Vigil, we had 7 baptisms, 2 professions of faith, and a total of 14 people receive the sacrament of Confirmation.

2. What are the plans and dreams you're currently discussing??

We are still formulating the process for assessing the liturgies. Particularly, we are looking at precisely what information we want to obtain, and to do so in such a way that we can understand the information we gather and follow-up where appropriate.

I have been working with the seasonal planning team for fall Ordinary time. The theme is "Jesus Heals Us." It would seem to be an appropriate time to roll out the opportunity for the Anointing of the Sick on a monthly basis.

As Pentecost approaches, followed by summer Ordinary time, I am looking forward to the chance to organize the old choir loft at St. Margaret Mary, and get a better idea of the decorations available. I am also planning on looking at the liturgical texts available at each church, to make sure we have the ones we need for our liturgies, assess the condition of those volumes and make recommendations for repair or replacement as needed.

The staff, the Liturgy Committee, and the parishioners have continued to be a source of support and encouragement.





Ministry Report from: Music Ministries [Jean Grizard, Director]

Date: April 17, 2018

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)

+ Lent/Holy Week Triduum Liturgies – **Thank you to SKT Joint Music Ministers including Tone Chimes** (approximately 90 Music Min), who generously give of their time and talent, especially during this time!

+ **Special Thanks** to my husband, Bernard, who organized, shopped, prepared, and served dinner for Music Ministers, priests, readers on Good Friday between 3pm Service and Taizé Service.

+ Secured RPO violinist to play for SKT Good Friday Taizé Service

+ Wedding Music follow up meetings with individual couples ongoing.

+ Planning & Collaboration with FF for VBS.

+Ongoing SKT Staff/Liturgy Meetings.

+One Message/Seasonal theme Meetings.

+ Staff Retreat Day – Wed. April 11<sup>th</sup> (9am-3pm)

+ Recruitment of young adults for Music Ministry (in process!)

+ SKT Mus Min recruitment for Confirmation (April 12)-Sacred Heart Cathedral

+ Funerals – ongoing

2. What are the current or active plans and dreams you are currently working on or discussing??

+ Cont. Brainstorming/working on recruiting music ministers for the various SKT music ministries – especially younger people.

+ Calendar Planning for next year



Ministry Report from: Pastoral Associates [M. Noto and D. Moll]

Date: 4/20/18

1. What have you accomplished or worked on this month? What events or activities have you sponsored or presented? (please include numbers of participants and helpers)
  - We have taken part in meeting with and preparing many families for Funeral liturgies and Baptismal preparations. We have found these meetings to be important means of Evangelization and discovering the needs of our parishioners.
  - We assist with liturgy weekend preparations and have taken part in Holy Week liturgies and services.
  - Provide support to Finance by assisting with check signing and securing proper forms from ushers, sacristans and any others who deal with our collections to make sure we are in accordance with audit procedures.
  - This month, the next 10 week liturgical ministry schedule is being prepared and distributed.
  - Ongoing outreach to those in need, whether it be financial, spiritual, etc.
  - Assist Pastor and pastoral staff as needed.
  
2. What are the current or active plans and dreams you are currently working on or discussing??
  - Assist with Compassion Connection Ministry (post funeral) with Donna Walker, Recruitment for all ministries, especially funeral liturgical ministers, homebound ministry and funeral reception ministry.
  - Attending Pastoral Associate Retreat and Social Ministry Conference within the next few weeks.