



SKT Finance Council Meeting Minutes SMM Sacristy Meeting Room Date: Monday January 22nd, 2018 at 7PM

Attendance:

Members:	Present	Absent	Staff:	Present	Absent
Richard Barone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fr. Paul English	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Gantert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	John Aloisio	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kathy Kane	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Tim Reetz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lori Klafehn	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Annette Syracuse	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mike Messenger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Carol Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ellen Muratore	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Pastoral Council:		
John Schoen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ray Manuszak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			Buildings & Grounds:		
			Jason Messenger	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The meeting was opened with a prayer and the SKT Vision Statement.

Meeting Minutes Review (see handouts) – John Gantert

- 1) The December 2017 meeting minutes were approved by consensus.

Investment Sub-Committee Review

- 2) Communis realized \$18K in gains for December.

Parish and School Financial Review (see handouts) – Carol Wilke

- 3) Balance Sheet (December 2017):
 - a) \$65K was withdrawn from the Education Fund to apply toward student financial aid.
 - b) Gift cards generously donated during the holidays met the needs of our Giving Tree effort and also provided a surplus of \$2735, which is available to provide assistance for those facing emergencies.
 - c) Carol reminded the Council that funds used last year from bingo, bell jar and raffle accounts to help meet expenses are no longer available options.
 - d) \$14K withdrawn from the SKS Checking Fundraising account (#1021) was used to purchase smart boards.
- 4) Revenue & Expenditures (December 2017):
 - a) Collections YTD are \$106K under budget.
 - b) The \$12K variance in Building Maintenance is the result of heat and snow removal expenses this winter.
 - c) A new bulletin assistant (Nicole) began January 16th part time.
 - d) Carol broke down Purchase of Services of employees for the Parish and School.
 - e) Revenue is 11% unfavorable for the first half of the fiscal year. Expenses were 3% unfavorable.
- 5) Ministry Report (January 22, 2018):
 - a) Net Operating Income for December 2017 was negative \$17K and negative \$158K YTD.
 - b) Students have begun enrolling for the 2018/2019 academic year.
 - c) CMA pledges totaling \$178K have been received from 1000 families. SKT goal is \$220K

Standing Committee Reports

- 6) Pastor's Report – Fr Paul English
 - a) Young Adults participated in an Adoration Evening during Christmas break.
 - b) Alpha continues to draw partakers. Alpha II is another phase for people who completed the original 11-week program and wish to continue to meet and pray with their groups.
 - c) Morning Glory is a 33-day retreat to consecrate to Jesus through Mary. Sessions currently are held on Tuesday's and Friday's. Living Morning groups Glory Thursday's are for people who have completed the retreat and wish to continue to meet and pray together.
 - d) SKT is attempting to create a Catholic schools alumni ministry.
 - e) The Post-Funeral Ministry team will meet to develop a pilot program for evangelizing.
 - f) "Greet, Meet and Eat" is an event for parishioners who have joined over the last year. It is scheduled for January 28th. Janet Mogab is chairing the gathering.
 - g) A staff workshop is scheduled for January 30th at the Irondequoit Library. The topic is "Values and Behaviors in Christ".
 - h) The One Message theme for Lent is – having a living mission. A different message card will be distributed each week of Lent at all SKT worship locations.
 - i) SKS held a prayer service to recognize MLK Day.
 - j) A youth list is being developed by the Office of Youth and Young Adults in order to reach out and connect with younger Parish members.
 - k) Catholic Schools Week will kick off with a Mass on Sunday, January 28th. A coffee hour will follow to welcome Catholic School Alumni from any school. Students will sell candy and folks interested may enroll in the Ambassador program.
 - l) The DOR "Hands of Christ" Mass will be celebrated on Tuesday, February 6th at CTK. 800 people are expected to attend. A reception will follow, hosted by Ann Aloisio.
- 7) Pastoral Council Report – Ray Manuszak
 - a) Pastoral Council continues to study ways of helping folks who relocated to Rochester after the hurricanes in Puerto Rico.
 - b) PC is considering how to build on the November 40 Hours of Eucharistic Adoration.
 - c) K of C is planning a food truck rodeo at the Cathedral in the spring.
- 8) Planned Giving Sub-Committee – Carol Wilke
 - a) Carol and John Aloisio attended an advisory meeting with Christina Mancini on January 9th. Christina shared many resources to use in developing a strategy for outreach. A lunch session featuring an estate attorney and financial advisor is being planned for the Parish. SKS is an attractive investment for donors.
- 9) Fundraising Committee
 - a) The Parish seeks a leader for a Fundraising Committee to partner with the Finance Director.

New Business

- 10) Town Hall
 - a) Both the Finance and Pastoral Council's have elected to host the next Parish Town Hall on Saturday, March 3rd, 2018. Financial reports will be distributed at all three Churches prior to the date of the event. Fr Paul will address the congregations at all Masses over the weekend of February 10th and 11th, 2018 regarding the Parish financial picture.
 - b) John Aloisio volunteered to organize a planning group for the Town Hall.
- 11) Tax Statements will be mailed by January 31st.
- 12) The Parish credit card procedure will be reviewed at the FC meeting on February 26th.
- 13) Richard asked questions pertaining to the Parish tax bills. Carol will bring copies of the documents to the February 26th meeting for those who wish to inspect them.

01/22/2018 Finance Council Meeting Minutes

New Business (continued)

14)SKS will sponsor an eyeglass drive at all three worship sites February 18th through 28th.

The meeting closed with a prayer and the SKT Mission Statement.

Next Meeting

Monday – February 26th, 2018 – 7 pm St Margaret Mary Sacristy

Parish Town Hall

Saturday – March 3rd, 2018 – Newcomb Friendship Center

Finance Council Meeting Schedule:

02/26/2018

03/26/2018

04/23/2018

05/21/2018

06/25/2018