



SKT Finance Council Meeting Minutes

SMM Sacristy Meeting Room

Date: Monday **May 23rd**, 2016

Attendance:

Members:	Present	Absent	Staff:	Present	Absent
John Aloisio	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fr. Paul English	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Richard Barone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jerry Loomis	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paul Crane	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Annette Syracuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Gantert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Carol Wilke	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lori Klafehn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pastoral Council:		
Ellen Muratore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mike Messenger	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Norb Rappl **	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dan Schum	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Schoen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Buildings & Grounds:		
Dave Shaheen **	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Jason Messenger	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Andrew Williams **	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
** Members whose terms expire this year					

The meeting was opened with recitation of the SKT Vision Statement.

Meeting Minutes Review (see handouts) - John Aloisio

- 1) Carol requested the following updates prior to the meeting: 5a / 5d / 6a / 6b / 15b.

Investment Sub-Committee Review (see handout) – Lori Klafehn

- 2) Long Term Investment gain remained at 1.95%
- 3) The reports from Communis will have an entirely different look, after the Stable Patrimony account has been transferred.
- 4) The short term and education investments accounts will remain at Alesco.

Churches Financial Review (see handouts) – Jerry Loomis

- 5) Balance Sheet (April 2016):
 - a) All checking accounts are now held at CNB.
 - b) Six accounts were reduced to zero.
 - c) \$19K was transferred from Rent Receivable (#1506) to Allowances for Receivables (#1598) in advance of writing off the balance owed from Creative Beginnings. Richard will investigate what is involved in the legal process for placing a judgment and will report at the June meeting.

School Financial Review (see handouts) – Annette Syracuse

- 6) Balance Sheet (April 2016):
 - a) Tuition was paid over 9 installments in 2014/2015, but paid in 10 payments for 2015/2016.
 - b) Kindergarten enrollments stands at 12 students. Other grades are running close to current enrollment. Annette plans to check with St. Rita’s to see the impact on enrollment when Webster CSD Kindergarten went full days.

Standing Committee Reports

- 7) Pastor’s Report- Fr Paul English

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- a) The weather was uncooperative for the 5 Year Celebration; however, it was still a good opportunity to bring people together. Pentecost Mass was magnificent.
 - b) Father is still secretary of the Priest's Council of the Diocese.
 - c) Kudos for the good work done by the Faith Formation Team. First Communion and First Reconciliation went smoothly and were good experiences for families. The Parish also celebrated a generous number of Confirmation candidates.
 - d) Father has the highest regard for staff and volunteers who helped with the overwhelming number of funerals following Easter.
 - e) Wedding season has begun.
 - f) Chris Bonadio performed a thorough audit of the Parish and School finances. The result achieved was better than the audit 3 years ago. Father is proud of the job done by the financial team. They were open to recommendations and have already put some into practice.
 - g) Eleven cyclists will make the pilgrimage to Fonda, NY. They will be blogging during the trip. Events are planned to include the Parish on the journey.
 - h) A post Baptism family gathering was held. There will be more occasions planned following other Sacraments as well.
 - i) The staff is doing a great job on a project for "calendar priority planning" to coordinate Parish events.
 - j) Father presented a talk at the Global Leadership Summit held at Genesee Valley Club.
 - k) Fifth Grade students attended lunch at the Rectory last week.
 - l) Two young Basilian men are visiting for the summer, Steven Huber and Sean Alumni
 - m) Fr Paul will have a 10-day trip to Columbia in June for the annual Basilian Fathers gathering.
- 8) Pastoral Council Report – Mike Messenger
- a) There was a good discussion at the March meeting about engaging youth age 19 to 40.
 - b) The focus of the May meeting will be selecting new Council members.
- 9) Audit Sub-Committee – John Schoen
- a) Following the internal audit of SKT, conducted by the Diocese in May, it was suggested the Audit Subcommittee reconvene to review the audit outcomes when the report becomes available. John Schoen, previous audit subcommittee chair, offered to contact past members regarding their interest and willingness to participate.
- 10) Budget Sub-Committee – Andrew Williams
- a) John Gantert and Ellen Muratore volunteered to work with Andrew and Carol to review the 2016/2017 budgets currently being prepared.
- 11) Fundraising Committee – John Aloisio
- a) Raffle sales results: 1st week = \$3405 / 2nd week = \$6400
 - b) We will have a table at the Irondequoit 4th of July festivities. Volunteers are needed from 12PM to 9PM for two days. Volunteers will be scheduled for 2 hour increments. Volunteers must be over the age of 21 (because of cash handling procedures) and 2 volunteers must always be present at the table.
- 12) Real Estate Sub-Committee – Fr Paul English
- a) SS – an agreement has been signed with Providence Housing. Next they will seek approval from the Town of Irondequoit for their plans and then proceed with fund raising for the endeavor.
 - b) SMM Rectory – both tenants will move by summer. We will then be able to revise the space for better use.
 - c) SC Offices – Fr Paul hopes that the asbestos abatement work will begin during the summer in order to consolidate Parish offices at SC school. We will need to find funding for the project.

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Old Business

13) Commitment to Giving Campaign

- a) John reported that he has not received the list of parishioners that volunteers will follow up call.

The meeting closed with the recitation of the SKT Mission Statement.

Next Meeting

Monday - June 27th, 2016 - 7 pm St Margaret Mary Sacristy

Finance Council Meeting Schedule:

06/27/2016