



SKT Finance Council Meeting Minutes SMM Sacristy Meeting Room Date: Monday **September 25th, 2017** at 7PM

Attendance:

Members:	Present	Absent	Staff:	Present	Absent
Richard Barone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fr. Paul English	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Gantert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	John Aloisio	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kathy Kane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tim Reetz	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lori Klafehn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Annette Syracuse	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mike Messenger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Carol Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ellen Muratore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pastoral Council:		
John Schoen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ray Manuszak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			Buildings & Grounds:		
			Jason Messenger	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Guest's Name:			Guest's Name:		
Steve Caso - photographer			Madeline Fasano - CMA		

The meeting was opened with a prayer and the SKT Vision Statement.

Meeting Minutes Review (see handouts) – Lori Klafehn

- 1) The July 2017 meeting minutes were approved by consensus.

Investment Sub-Committee Review – Lori Klafehn

- 2) Gains:
 - a) Communis July 2017 = \$24K
 - b) Communis August 2017 = \$1K
 - c) Education Fund July 2017 = \$9K
 - d) Education Fund August 2017 = \$2K

Parish and School Financial Review (see handouts) – Carol Wilke

- 3) Balance Sheet (July and August 2017):
 - a) #1204 (Short Term Investments) --- \$30K was used in July to offset lower cash flow.
 - b) #1506 (Rent Receivable) --- Creative Beginnings paid \$15K on August 24th.
 - c) Mike requested that a column be added to the report to reflect the previous month balance
- 4) Revenue & Expenditures (July and August 2017):
 - a) Collections are \$45K lower than budget YTD. They average \$26K per week.
- 5) Ministry Report (September 25, 2017):
 - a) Net Operating Income for July was -\$4K. August was -\$48K. YTD is -\$52K.
 - b) September enrollment for SKS is 197 students. K-5 registration is 108. Pre K 3 & 4 is 89.

Standing Committee Reports

6) Pastor's Report – Fr Paul English

- a) A new year of “One Message” seasons has begun. Themes and events are integrated for each of six seasons. There is rolling preparation for each period in that as soon as a season is completed, planning for the same season next year begins.
- b) Staff Transitions:
 - i) Donna Walker will assist me and all parishioners in the central task of our parish, Evangelization.
 - ii) Mark Keller is the Liturgy Coordinator, also maintaining his position in Faith Formation for adults.
- c) Welcome Staff Additions:
 - i) Fr Mike Buentello, CSB, parochial vicar
 - ii) Fr Evan Simington (Ordinariate of the Chair of St Peter), parochial vicar
 - iii) June Bounds, Coordinator of Communications
 - iv) Jessica Tette, Faith Formation (youngest children)
- d) Returning Staff:
 - i) Lena Livecchi and Belinda Pellegrino
- e) Farewell and Best Wishes to Staff Members:
 - i) Sarah Mancini Gobert, Office Manager – Liturgy & Music at SJFC. Sarah's former responsibilities are being separated and reassigned.
 - ii) Carmen Rollinson, Multi-Cultural Ministry at DOR. Carmen's former duties are being reassigned with probable new hire.
- f) Hopes for the Parish this year:
 - i) Live out the SKT Vision and Mission statements
 - ii) 100% of parishioners are involved in a personal, loving relationship with Jesus Christ through the sharing of our faith stories in small Christian communities. Many of which already exist, but we need more.
 - iii) SKT staff united in Mission of Christ.
 - iv) Outreach after significant encounters.
 - v) Many volunteers step forward in the ministries and work of the parish.
 - vi) Joy, fun and celebration.
- g) Experienced the joyous and deeply moving weekend with Steve Angrisano, along with many parishioners and welcomed guests.
- h) Enjoyed 10 days with Basilian Scholastics (young seminarians) in Mexico, preaching their retreat and accompanying them with activities and prayer together.

7) Pastoral Council Report – Ray Manuszak

- a) The Pastoral Council held a retreat in August. It was an opportunity to relax and become better acquainted. Attendees experienced a sense of enrichment.
- b) Ray pointed out that many families in the parish are still burdened with storm damage expenses.
- c) Ray suggested a “My Coins Count” campaign for children's collection.

8) Planned Giving Sub-Committee – Carol Wilke

- a) John Aloisio and Carol are discussing ways to reinvigorate this effort.

9) Real Estate Sub-Committee

- a) The closing on St Salome's took place on September 8, 2017.
- b) The purchase offer for STA school has been withdrawn. On 9/17/2017, the Town Board of Irondequoit voted against re-zoning an application submitted by Capstone Development for market rate apartments at the former school.

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Old Business

10)The Bonadino Group and DOR conducted an audit site visit at SKT Parish and School on September 15, 2017. The current financial rating is GREEN. Congratulations!

New Business

11)Weekly Giving - John Schoen

- a) John reintroduced the Council to graphs and charts compiled by Bob Moore in 2013. Of particular interest is the denomination breakdown of weekly Collection contributions. Perhaps there is opportunity to seek increased contributions from the parishioners in the lower donation categories.

12)2017/2018 CMA Campaign - Madeline Fasano

- a) The Fasano Family has stepped forward to lead the campaign this year.
- b) The focus themes for the SKT campaign are "Gift of My Catholic Family" and "Sharing My Story".
- c) The monetary goal this year is \$220,531.
- d) The campaign also aspires to engage new households in the congregation and with CMA, equally important as the financial target.
- e) Planned strategies to encourage participation in CMA:
 - i) Reflection and reception for people who donate most generously.
 - ii) Talks at weekend Masses.
 - iii) Engage SKT parish staff before rollout.
 - iv) A different incentive for contribution will be offered each month of the campaign.
- f) Rollout will be the weekend of October 21 and 22, 2017.
- g) How may FC members help?
 - i) Pray
 - ii) Conversations with fellow parishioners.
 - iii) Assist with thank-you phone calls.
 - iv) Personally, make a CMA commitment early.

The meeting closed with a prayer and the SKT Mission Statement.

Next Meeting

Monday - October 23rd, 2017 - 7 pm St Margaret Mary Sacristy

SKT Parish Town Hall Meeting

Saturday - October 7th, 2017 - Newcomb Friendship Center

Finance Council Meeting Schedule:

10/23/2017	01/22/2018
11/20/2017	02/26/2018
12/18/2017	03/26/2018
	04/23/2018
	05/21/2018
	06/25/2018