



SKT Finance Council Meeting Minutes SMM Sacristy Meeting Room

Date: Monday December 18th, 2017 at 7PM

Attendance:

Members:	Present	Absent	Staff:	Present	Absent
Richard Barone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fr. Paul English	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Gantert	<input checked="" type="checkbox"/>	<input type="checkbox"/>	John Aloisio	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kathy Kane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tim Reetz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lori Klafehn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Annette Syracuse	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mike Messenger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Carol Wilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ellen Muratore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pastoral Council:		
John Schoen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ray Manuszak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
			Buildings & Grounds:		
			Jason Messenger	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The meeting was opened with a prayer and the SKT Vision Statement.

Meeting Minutes Review (see handouts) – Lori Klafehn

- 1) The November 2017 meeting minutes were approved by consensus.

Investment Sub-Committee Review – Lori Klafehn

- 2) Education Fund gains were \$8K for November.
- 3) Communis Fund information for November has not been received as of the date of the FC meeting.

Parish and School Financial Review (see handouts) – Carol Wilke

- 4) Balance Sheet (month):
 - a) Pension Accruals are reflected as liabilities for Parish and School until payments are made once per quarter.
- 5) Revenue & Expenditures (month):
 - a) Collections for November were \$15K short of budget. While negative, the gap was a bit less than previous months. Collections YTD are \$108K less than budget.
 - b) SKS enrollment is 200 students.
 - c) \$6K was donated to SKS. A matching donation of \$5K is anticipated from the donor’s employer.
- 6) Ministry Report (date):
 - a) Average weekend Mass attendance for October 2017 was 1606, compared to 1773 for October 2016. This 9% reduction is attributed to aging parishioners no longer attending.
 - b) SKT and SKS Net Operating Income for November was -\$16k and YTD -\$134K.
 - c) CMA pledges have been received from 915 families to date. This included 84 households who did not participate last year. 73% of the monetary goal has been reached.



Standing Committee Reports

- 7) Pastor's Report – Fr. Paul English
 - a) Evangelization is a strong and vital part of our Parish ministry. Both internal and external.
 - b) The Parish celebrated 40 hours of Eucharistic devotion, including 3 Masses at which Fr. Tim Horan preached.
 - c) Planning has begun for a Post-Funeral ministry. A three-hour workshop is upcoming.
 - d) Currently averaging 3 to 4 funerals per week.
 - e) A half day staff integration workshop was held at Chapel Oaks.
 - f) First Confessions were made by children participating in the rite of First Penance in preparation for First Communion.
 - g) A number of couples are preparing for marriage in conjunction with Ann Chodak.
 - h) New streamlined processes for Giving Trees and Holiday Food Donations resulted in more efficient collections and distributions for the programs. Bravo to the volunteers and staff who made these efforts a success.
 - i) A Parish Volunteer Task Force is being formed to address needs and possibilities in an organized way.
 - j) Advent and Christmas activities are ongoing, having been organized well in advance. Lent/Easter programs and celebrations are in the final planning stages.
 - k) Fr. Paul continues to serve on the Rochester Diocesan Priests' Council.
 - l) Fr. Paul celebrated Mass in Spanish to commemorate the Feast of Our Lady of Guadalupe at the U of R Chapel on December 12th.
- 8) Pastoral Council Report – Ray Manuszak
 - a) Operation Outreach to Puerto Rican Families = PC is contemplating helping families who came to Rochester after the hurricanes. They will discuss on 12/19/2017 whether to recommend advising participation in the program to Fr. Paul.
 - b) Parishioners are recognizing that a Parish staff member is on hand for each weekend Mass.
- 9) Planned Giving Sub-Committee – Carol Wilke
 - a) Carol will meet with Christina Mancini from the Aquinas Institute Alumni Office to learn some of the strategies their organization uses to procure donations.

Old Business

- 10) Declining Membership – Richard Barone
 - a) Two ads ran in the Irondequoit Post for both Thanksgiving and Christmas.
 - b) Future ad placement considerations are Irondequoit Post, Catholic Courier and D&C.
 - c) Timing of future ads is January, February, March and Easter.
 - d) Placement of ads on menus at Parkside Diner is under consideration.
 - e) Carol requested that the sub-committee keep the Pentecost Celebration in mind.

New Business

- 11) Congratulations to the SKS students and staff for a very successful Christmas Concert. Audience members remarked on the professionalism of the concert content and how well rehearsed the performers were.

12/18/2017 Finance Council Meeting Minutes

The meeting closed with a prayer and the SKT Mission Statement.

Next Meeting

Monday – January 22nd, 2018 – 7 pm St Margaret Mary Sacristy

Town Hall

Saturday - February 17th, 2018 - 10AM SC Newcomb Friendship Center

Finance Council Meeting Schedule:

01/22/2018

02/26/2018

03/26/2018

04/23/2018

05/21/2018

06/25/2018